

DEPARTMENT OF HOUSING

Religious Grounds Improvement Work Plan

Mission:

To improve religious grounds of the HoCak people by providing service and assistance to the Medicine, Feast Lodge and the Native American Church.

Purpose:

To eliminate last minute requests which interfere with daily work schedules.

Description of Work that can be performed:

1. Site Development:
 - a. Road base/gravel, culverts, etc...
 - b. Remove trees, debris, stump removal, etc...
 - c. Landscaping
2. Electrical:
 - a. Design new electrical circuits
 - b. Improve and repair existing electrical circuits
 - c. Install new or update electrical circuits
 - d. Trenching to do underground installations
3. Plumbing/Utilities
 - a. Design or install plumbing systems as requested
4. Other services:
 - a. Provide port-a-potties
 - b. Provide and erect shelter tents
 - c. Provide water buffaloes-portable water systems
 - d. Snowplowing of grounds for winter ceremonies
 - e. **We will not split or cut wood for the ceremonies**

Note: All Requests are Subject to Funding Availability

Submit written application to:

Ho Chunk Nation Traditional Court
P.O. Box 70
Black River Falls, Wisconsin 54615

DEPARTMENT OF HOUSING

Religious Grounds Improvement Work Request Application

Application Process:

- Requests are subject to funding availability
- Receive application from Department of Housing or Traditional Court
- Complete application, require three bids for requested work, for any landscaping or heavy equipment cost contact Housing Heavy Equipment Division at (608) 374-3951
- Submit completed application and bids to Traditional Court for approval (Must sign an on-site work liability form)
- Approved requests will be submitted to Department of Housing for completion of request

Qualifications:

- Enrolled Ho-Chunk Tribal Member
- Premises must be on Tribal Trust Land or property that is privately owned
- Must be a Clan Leader (Traditional)
- Must be a Prayer Leader (NAC) Native American Church
- Must fall under one of the NAC chapters listed below:
 - a. Black River Falls
 - b. Tomah/LaCrosse
 - c. Osseo/Fairchild
 - d. Wis Dells/Wis Rapids
 - e. Wittenberg
 - f. Wonk Sheek Ma (Not WI Certified)
 - g. Chicago (Not Certified)
 - h. Merrilan (Not WI Certified)
 - i. Milwaukee (Not WI Certified)
 - j. Twin Cities (Not Certified)

Name: _____

Address: _____

Phone: _____ (H) _____ (W)

Site Location: _____

Directions: _____

Ceremony Type: Medicine Feast Native American Church

Check work to be performed:

1. Site Development:

- Road base/gravel, culverts, etc...
- Landscaping
- Remove trees, debris, stump removal, etc...
- Other: _____

2. Electrical:

- Design new electrical circuits
- Install new or update electrical circuit's
- Other: _____
- Improve and repair existing electrical circuits
- Trenching to do underground installations

3. Plumbing/Utilities:

- Design or install plumbing systems

4. Ceremonial Shelters

- Canvases, Tepees, Cabooses
- Provide and erect shelter tents
- Provide port-a-potties
- Provide water buffalo – portable water system
- Snowplowing of grounds for winter ceremonies

- **We will not split or cut wood for the ceremonies**
- **Work will be limited to approved items only**
- **A separate application will be required for additional work or requests.**

**HO-CHUNK NATION DEPARTMENT OF HOUSING
ON-SITE WORK RELEASE OF LIABILITY**

Name: _____ Tele: _____
(Print)

Address: _____

Work Site/Location if different than address: _____

Whereas the Ho-Chunk Nation provides services through the Department of Housing's Divisions of Heavy Equipment, Home Ownership, Utilities and Property Management, the undersigned hereby understands and agrees that he/she have an obligation and a responsibility to inform the Division(s) and/or their staff, representatives or agents; of all obstacles or potential hazards that may affect the safety of the staff or agents, or may cause damage to equipment of the Nation or agents, or may cause damage to the property, personal or real, owned by the Tribal member.

Furthermore, the undersigned hereby releases the Ho-Chunk Nation and the Nation's employees or representatives from liability for any and all loss, financial or physical, while providing the requested services.

Signature

Date

Approved by:

Executive Director

Date

Ho-Chunk Nation Department of Housing
PO Box 170
Tomah, WI 54660
(608) 374-1225 (608) 374-1233 Fax
Housing@ho-chunk.com

DEPARTMENT OF HOUSING

Religious Grounds Improvement Work Request Application Flow Chart

