



HO-CHUNK NATION DEPARTMENT OF HOUSING

Rental Agreement for Equipment

As a service to enrolled Ho-Chunk Nation Tribal Members, the Department of Housing has tents, tables and chairs available to rent for religious ceremonies and events.

Terms and Conditions:

- The application, rental agreement, and irrevocable per cap agreement must be completed in full and returned to the Department of Housing, **two weeks before the scheduled event.**
- The deposit, rental charges, and delivery charges must be paid in full seven days before delivery.
- **If the deposit, rental charges, and delivery charges are not paid in full seven days before delivery your application will be void.**
- The equipment being rented must be set up and used on a tribal member's property.
- The applicant or contact person must be present for delivery and pick-up and shall list all pre-existing damages or missing items on the delivery slip.
- The applicant shall provide 2 or more individuals to assist in the setting up and dismantling of the tent.
- If additional assistance is not on site within ½ hour of delivery, the tent will not be set up and the applicant shall forfeit half of the tent rental deposit.
- If assistance is not provided in dismantling the tent, the applicant shall forfeit half of their tent rental deposit.
- Requests are filled on a first come first serve basis.
- Tent Rental applications will not be accepted for deliveries beyond 100 miles.
- The Department of Housing shall file against the applicant's per capita for damages or missing items.
- **FUNERALS SHALL HAVE PRIORITY OVER ALL REQUESTS** and may cause cancellation or removal of the rented items. In these instances the applicant shall be entitled to a refund.

Statement of Understanding and Agreement:

The applicant agrees to release the Ho-Chunk Nation and Department of Housing from any liability for any injuries to persons or damage to property resulting from the use of the rented property.

Furthermore, the applicant, or his/her agent, agrees to be financially responsible for loss or damage to the rented property, normal wear excluded, and agrees to take full responsibility for the rented property while in his/her possession.

I, have read, understood, and agree to the terms and conditions of the agreement as stated above.

Applicant or Agent Signature

Date

Witness Signature

Date

HO-CHUNK NATION DEPARTMENT OF HOUSING

NAME OF APPLICANT: _____
 DELIVERY ADDRESS: _____

 TYPE OF EVENT: _____

PHONE: _____
 MOBILE: _____

 DATE(S) OF EVENT: _____

If event is for religious purposes, name of religious leader conducting the event.
 NAME: _____
 PHONE: _____
 MOBILE: _____

DESCRIPTION	DAYS OF USE	QUANTITY	COST/each	TOTAL
TENT (30x60)			\$ 100.00	
TENT (20x40)			\$ 75.00	
HEATER			\$ 25.00	
CHAIRS			\$ 1.00	
*TABLES			\$ 5.00	
**LP TANKS 100 lbs			\$ -	
LIGHTS				

TOTAL RENTAL CHAGES: _____

DELIVERY & SET UP CHARGES	COST	TOTAL
TENT DELIVERY & SET-UP	\$100.00	
TABLE and/or CHAIR DELIVERY & SET UP <small>(Delivery charge if only chairs and/or tables are ordered)</small>	\$50.00	
DELIVERY CHAGES BEYOND 70 MILES	\$30.00	

TOTAL DELIVERY CHARGES: _____

TOTAL AMOUNT DUE: _____

TENT SIZE		EQUIPMENT DEPOSIT	DEPOSIT	TOTAL
30 X 60	20 X 40			
* Fits approx. 16 tables comfortably and 20 at max	Fits approx. 8 tables comfortably and 10 at max	TENT	\$ 100.00	
		HEATER	\$ 25.00	
** Tank's initial fill will be provided by the Dept. Anything over will be the responsibility of the applicant		LP TANKS	\$ 25.00	
		TABLE/CHAIR/LIGHTS	\$ 25.00	

TOTAL DEPOSIT DUE: _____

IF WRITING A CHECK: PLEASE WRITE A SEPARATE CHECK FOR THE DEPOSIT OR YOU WILL HAVE TO WAIT 7 – 14 DAYS FOR REIMBURSEMENT OF DEPOSIT

DELIVERY DATE: _____ TIME: _____
 APPLICANT SIGNATURE _____ DATE: _____
 If you, the applicant, are not available for delivery, please provide a name of a person that will available
 CONTACT PERSON: _____ PHONE: _____
 FIELD PERSONNEL: _____ DATE: _____
 EXECUTIVE DIRECTOR: _____ DATE: _____

**IRREVOCABLE VOLUNTARY CONSENT
FOR CLAIM AGAINST PER CAPITA**

WHEREAS, I, _____, am an enrolled Tribal Member of the Ho-Chunk Nation entitled to receipt of Per Capita Disbursements pursuant to the Nation's *Per Capita Distribution Ordinance* in Accordance with Section 11(b)(3) of the Indian Gaming Regulatory Act, 25 U.S.C. Section 2710(b)(3); and,

WHEREAS, the Ho-Chunk Nation has adopted the *Claims Against Per Capita Ordinance* for matters inclusive of debts owed to the Nation, at Section 103(a); and,

WHEREAS, I presently owe \$_____ to the Ho-Chunk Nation Department of Housing.

I AGREE that it is my personal obligation to repay the monies due the Nation;

I HEREBY CONSENT to the filing of an administrative Claim Against Per Capita of my next (or) next and all future distribution(s) in the event that equipment is missing or damaged it is my obligation and shall continue until said charges are paid in full; and,

I AGREE that I will not obtain any loans from the Nation which would affect the distributions being paid to HCN Department of Housing until this debt is paid in full.

ANY MONIES remaining in my per capita distribution after this and all other legitimate claims against my per capita distribution shall be mailed directly to me at the address I provide to the Enrollment Department.

Signed this _____ Day of _____, 2010.

Signed and sworn to before me

Signed this _____ Day of _____, 2010.

Signature, TRIBAL MEMBER

Notary Public, State of Wisconsin

My Commission Expires _____

439A00 _____ / _____

Tribal ID#

Social Security Number

AS A RESULT OF AN AMOUNT DUE TO THE HO-CHUNK NATION BY THE TRIBAL MEMBER IDENTIFIED ABOVE, A CLAIM IN THE AMOUNT OF \$_____ WILL BE AGAINST MY NEXT _____ PER CAPITA DISTRIBUTIONS STARTING ON _____ AND ENDING ON _____ ARE HEREBY IMPOSED.

Date

DOH Representative

(Print name)