



# HO-CHUNK NATION

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## DEPARTMENT OF HOUSING

Date:

Name:

Address:

Dear

Thank you for your interest in adding your construction company to the Home Ownership Program (HOP) contractor listing. In addition to completing the following questionnaire, you will need to provide us with the following documents:

- At least three references from previous jobs.
- A completed W-9 form
- A list of your current subcontractors
- A copy of current Liability Insurance
- Name and address of three of your suppliers

In order to include your company, I am requesting your assistance with the following information:

Current mailing address:

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Current telephone numbers:

P.O. Box 170, Tomah, WI 54660  
(608) 374-1225 \* Fax (608) 374-1233  
Housing@ho-chunk.com

Office: \_\_\_\_\_ Cell: \_\_\_\_\_  
Fax: \_\_\_\_\_ Pager: \_\_\_\_\_

Type/style of home: List/Circle all that apply:

Stick                      Modular                      Panelized                      Pre-cut

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Location sites: (i.e. Tomah, Black River Falls, Wisconsin Dells, etc.)

Other:

\_\_\_\_\_  
\_\_\_\_\_

I do not build in these areas or we build within this radius of my company:

\_\_\_\_\_  
\_\_\_\_\_

The number of construction projects we have worked on for the Ho-Chunk Nation Home Ownership Program:

\_\_\_\_\_

Contractor License number:

\_\_\_\_\_

State of License:

\_\_\_\_\_

Name of Insurance Company:

\_\_\_\_\_

**CERTIFICATE OF LIABILITY INSURANCE - please initial all that apply.**

- 1) My company has blanket liability insurance and a copy is ATTACHED for your file.
- 2) My company applies for liability Insurance on a per project basis. I will submit a copy directly to HOP as each project occurs.

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Housing@ho-chunk.com**

Please complete and return this questionnaire along with the certificate of liability insurance (if applicable).

Please review the Proposal for Contract and the Residential Construction Process. This may give you a better understanding of the HOP program and it's requirements.

If you have any questions, please feel free to give me a call at (608) 374-1225 or Email address: [Housing@ho-chunk.com](mailto:Housing@ho-chunk.com). Thank you for your interest in the Ho-Chunk Nation/Home Ownership Program.

Sincerely,

Julie Hancock  
Executive Administrative Assistant  
HCN Department of Housing