



DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

POST DATE: 3/17/2010

This listing can also be located at www.ho-chunknation.com and is normally updated on Wednesday of each week.

\*To be considered for this position(s) you must submit a copy of your degree/certification for education beyond high school.

Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

BUS MONITOR

Closing Date: 3/31/2010

DEPARTMENT OF EDUCATION - EDUCATION HEADSTART

Location: NEKOOSA

Submit: Application

Pay Rate: 8.26

Status: QUARTER-TIME

Job Code: 100317A

Qualifications: Must possess an impeccable attendance record in previous positions. Must have excellent written and verbal communication skills. Ability to understand and relate to children with special needs. Ability to show enthusiasm, interest and concern for the program and its efficient operation. Should attempt to maintain control with parents, students and co-workers. High School Diploma or GED. Willingness to participate in the Head Start program. Must possess or obtain within 90 days of employment CPR and First Aid training and update as required. Must clear a Department of Justice and Department of Health & Human Services background check and fingerprinting with child abuse index. Must have a valid driver's license, proof of liability insurance and reliable transportation.

Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

COMMUNITY YOUTH COORDINATOR

Closing Date: 3/31/2010

DEPARTMENT OF SOCIAL SERVICES - YOUTH SERVICES

Location: BLACK RIVER FALLS

Submit: Application

Pay Rate: 11.00

Status: FULL-TIME

Job Code: 100317B

Qualifications: High school diploma or equivalent AND at least two years of experience in working with youth. Must have at least two years of sobriety. Must have working knowledge of Indian culture and traditions. Ability to communicate orally and in writing. Must be able to organize activities for the program. Valid driver's license, dependable transportation and proper insurance.

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LANDS SUPERVISOR

Closing Date: Open Until Filled

DEPARTMENT OF HERITAGE PRESERVATION - DNR

Location: BLACK RIVER FALLS

Submit: Application, Resume and Letter of Application

Pay Rate: 15.00

Status: FULL-TIME

Job Code: 100317C

Qualifications: Possess good project management and management skills. Possess excellent computer skills. Possess excellent communication skills. Ability to work with minimal supervision on various projects. Ability to work with various government agencies pertaining to land & environment issues. Understand culture, tradition, and land ethics of the Ho-Chunk Nation. Bachelor's degree or equivalent course work in land and natural resource management, real estate or a closely related field is required. Previous administrative/managerial experience. Must be knowledgeable of federal Indian history, policy and 25 Code of Federal Regulations (CFR). Must have knowledge of Wisconsin real estate law, appraisal methods, and title evidence including the current U.S. Department of Justice Title Standards. Preferred experience in wild land fires and prescribed burning for resource management. Must have an understanding of the tribal structure, organization, tribal services and other agencies. Preferred experience with Natural Resource Conservation Service (NRCS) programs. Possess understanding of office ethics, confidentiality, management, and office procedures. Must be knowledgeable of legal descriptions, land title searches, and GPS navigation. Realty license or pre-license preferred. Possession of working vehicle, valid driver's license and proper insurance. The majority of work is carried out in an office environment. Some fieldwork required with working in a variety of weather conditions.

- N \*Ho-Chunk Preference will be applied in hiring.
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**MAINTENANCE PERSON**

**Closing Date: 3/31/2010**

DEPARTMENT OF BUSINESS - HO-CHUNK CASINO - FACILITIES

**Location: BARABOO**

**Submit: Application**

**Pay Rate: \$9.00**

**Status: FULL-TIME**

**Job Code: 100317D**

Qualifications: Must be able to read and write. Must be able to bend, stoop, stand, and walk. Must be able to lift up to 50 lbs. High school diploma or equivalent desired. Must have positive mental attitude and be willing to follow through on task assignments. Have mechanical knowledge and aptitude. Must have demonstrated a dependable work record. Must be willing to work under all kinds of weather conditions from hot and humid to sub-zero weather. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation.

**Apply to: Ho-Chunk North Casino, N7214 US Hwy 45, PO Box J, Wittenberg, WI 54499, (715) 253-3183**

**RESTAURANT/BEVERAGE SERVICES SUPERVISOR**

**Closing Date: 3/31/2010**

DEPARTMENT OF BUSINESS - WITTENBERG CASINO-FOOD & BEVERAGE

**Location: WITTENBERG**

**Submit: Application**

**Pay Rate: \$11.00**

**Status: FULL-TIME**

**Job Code: 100317E**

Qualifications: High school diploma or GED. Minimum 1 year bar management with at least one year supervisor experience. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation.

**Apply to: Ho-Chunk North Casino, N7214 US Hwy 45, PO Box J, Wittenberg, WI 54499, (715) 253-3183**

**TRAFFIC CONTROL**

**Closing Date: 3/31/2010**

DEPARTMENT OF BUSINESS - WITTENBERG CASINO-MARKETING

**Location: WITTENBERG**

**Submit: Application**

**Pay Rate: 8.00**

**Status: PART-TIME**

**Job Code: 100317F**

Qualifications: No previous experience necessary. Must be able to work in all types of weather conditions, from hot and humid to sub zero weather. Must be physically able to be on your feet for your shift. Must have a valid driver's license, liability insurance, and dependable transportation. Must have an excellent driving record, with the ability to drive both standard and automatic vehicle is a plus, but not required. Will train, no skills necessary. Must be personable and polite. High School Diploma or equivalent, GED. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation.

**PREVIOUS POSTINGS - FOR ALL FACILITIES  
(PLEASE REFER TO PREVIOUS POSTING - 3/10/2010 - FOR MORE INFORMATION)**

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**CLINIC PHYSICIAN**

**Closing Date: Open Until Filled**

DEPARTMENT OF HEALTH AND SOCIAL SERVICES - HEALTH - BARABOO

**Location: BARABOO**

**Submit: Application and Resume**

**Pay Rate: DOQ**

**Status: FULL-TIME**

**Job Code: 090902D**

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**Apply to: Majestic Pines Casino & Bingo, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX**

**SOFT COUNT ASSOCIATE**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF BUSINESS - TOMAH WTC CASINO

**Location: TOMAH**

**Submit: Application**

**Pay Rate: \$10.00**

**Status: PART-TIME**

**Job Code: 090909S**

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**FAMILY NURSE PRACTITIONER/NURSING SUPERVISOR**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF HEALTH AND SOCIAL SERVICES - HOUSE OF WELLNESS

**Location: BARABOO**

**Submit: Application and Resume**

**Pay Rate: DOQ**

**Status: FULL-TIME**

**Job Code: 090923D**

**Apply to: DeJope Gaming, 4002 Evan Acres Road, Madison, WI 53713, (608) 224-1801 - FAX**

**HOST/HOSTESS CASHIER**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF BUSINESS - DEJOPE FOOD & BEVERAGE

**Location: MADISON**

**Submit: Application**

**Pay Rate: \$8.00**

**Status: FULL-TIME/PART-TIME**

**Job Code: 091007E**

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**SOCIAL WORKER GRADE C**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF HEALTH AND SOCIAL SERVICES - CHILD AND FAMILY SERVICES

**Location: BLACK RIVER FALLS**

**Submit: Application and Resume**

**Pay Rate: DOQ**

**Status: FULL-TIME**

**Job Code: 091007L**

**Apply to: DeJope Gaming, 4002 Evan Acres Road, Madison, WI 53713, (608) 224-1801 - FAX**

**ENVIRONMENTAL SERVICE PERSON**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF BUSINESS - DEJOPE-FACILITY

**Location: MADISON**

**Submit: Application**

**Pay Rate: \$9.00**

**Status: FULL-TIME**

**Job Code: 091021F**

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**MENTAL HEALTH CLINICIAN**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF HEALTH - HEALTH OFFICE - BRF

**Location: BLACK RIVER FALLS**

**Submit: Application and Resume**

**Pay Rate: \$20.00**

**Status: FULL-TIME**

**Job Code: 091021H**

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**CLINIC REGISTERED NURSE/NURSE EDUCATOR** Closing Date: Open Until Filled  
DEPARTMENT OF HEALTH - HEALTH CLINIC - BRF  
**Location: BLACK RIVER FALLS**  
Submit: Application and Resume Pay Rate: DOQ Status: FULL-TIME Job Code: 091125B

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**MENTAL HEALTH MANAGER** Closing Date: Open Until Filled  
DEPARTMENT OF HEALTH - HEALTH CLINIC - BRF  
**Location: BLACK RIVER FALLS**  
Submit: Application and Resume Pay Rate: DOQ Status: FULL-TIME Job Code: 100120G

**Apply to: Ho-Chunk Casino/Bingo/Hotel, S3214 A Hwy 12, Baraboo, WI 53913, (608) 355-4000 - FAX**

**BEVERAGE SERVER** Closing Date: Open Until Filled  
DEPARTMENT OF BUSINESS - HO-CHUNK CASINO-FOOD & BEVERAGE  
**Location: BARABOO**  
Submit: Application Pay Rate: 6.00 Status: PART-TIME Job Code: 100203B

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**PHARMACIST** Closing Date: Open Until Filled  
DEPARTMENT OF HEALTH - HEALTH CLINIC - BRF  
**Location: BLACK RIVER FALLS**  
Submit: Application and Resume Pay Rate: DOQ Status: FULL-TIME Job Code: 100217H

**Apply to: Rainbow Casino & Bingo, 949 Cty Trk. G, Nekoosa, WI 54457, (715) 886-3649 - FAX**

**CAGE CASHIER** Closing Date: Open Until Filled  
DEPARTMENT OF BUSINESS - RAINBOW CASINO-CAGE  
**Location: NEKOOSA**  
Submit: Application Pay Rate: 10.00 Status: FULL-TIME Job Code: 100224B

**Apply to: Ho-Chunk Casino/Bingo/Hotel, S3214 A Hwy 12, Baraboo, WI 53913, (608) 355-4000 - FAX**

**GUEST SERVICE REPRESENTATIVE (3RD SHIFT)** Closing Date: Open Until Filled  
DEPARTMENT OF BUSINESS - HO-CHUNK CASINO/HOTEL  
**Location: BARABOO**  
Submit: Application Pay Rate: 8.00 Status: PART-TIME Job Code: 100303F

- N** \*Ho-Chunk Preference will be applied in hiring.  
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**INDIAN CHILD WELFARE COORDINATOR**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF SOCIAL SERVICES - CHILD AND FAMILY SERVICES

**Location: BLACK RIVER FALLS**

**Submit: Application**

**Pay Rate: 12.00**

**Status: FULL-TIME**

**Job Code: 100303G**

**Apply to: Ho-Chunk Casino/Bingo/Hotel, S3214 A Hwy 12, Baraboo, WI 53913, (608) 355-4000 - FAX**

**LIFEGUARD**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF BUSINESS - HO-CHUNK CASINO/HOTEL

**Location: BARABOO**

**Submit: Application**

**Pay Rate: 8.00**

**Status: PART-TIME**

**Job Code: 100303H**

**Apply to: Ho-Chunk Casino/Bingo/Hotel, S3214 A Hwy 12, Baraboo, WI 53913, (608) 355-4000 - FAX**

**NIGHT AUDITOR**

**Closing Date:**

**Open Until Filled**

ANY - HO-CHUNK CASINO/HOTEL

**Location: BARABOO**

**Submit: Application**

**Pay Rate: 9.00**

**Status: PART-TIME**

**Job Code: 100303i**

**Apply to: DeJope Gaming, 4002 Evan Acres Road, Madison, WI 53713, (608) 224-1801 - FAX**

**RECEIVING/WAREHOUSE CLERK**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF BUSINESS - DEJOPE GAMING-PURCHASING

**Location: MADISON**

**Submit: Application and Resume**

**Pay Rate: 8.00**

**Status: FULL-TIME**

**Job Code: 100303J**

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**CENTER DIRECTOR**

**Closing Date:**

**3/24/2010**

DEPARTMENT OF SOCIAL SERVICES - YOUTH SERVICES

**Location: LA CROSSE**

**Submit: Application and Resume**

**Pay Rate: 14.00**

**Status: FULL-TIME**

**Job Code: 100310A**

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**CERTIFIED MEDICAL ASSISTANT**

**Closing Date:**

**3/24/2010**

DEPARTMENT OF HEALTH - HOUSE OF WELLNESS

**Location: BARABOO**

**Submit: Application and Resume**

**Pay Rate: \$12.00**

**Status: FULL-TIME**

**Job Code: 100310B**

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**CLINIC REGISTERED NURSE (NURSE 4)**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF HEALTH - HOUSE OF WELLNESS

**Location: BARABOO**

**Submit: Application and Resume**

**Pay Rate: 17.00**

**Status: FULL-TIME**

**Job Code: 100310C**

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**CLINIC REGISTERED NURSE/NURSE EDUCATOR**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF HEALTH - HOUSE OF WELLNESS

**Location: BARABOO**

**Submit: Application and Resume**

**Pay Rate: \$22.00**

**Status: FULL-TIME**

**Job Code: 100310D**

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**DENTIST**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF HEALTH - HEALTH CLINIC - BRF

**Location: BLACK RIVER FALLS**

**Submit: Application and Resume**

**Pay Rate: DOQ**

**Status: FULL-TIME**

**Job Code: 100310E**

**Apply to: Ho-Chunk Casino/Bingo/Hotel, S3214 A Hwy 12, Baraboo, WI 53913, (608) 355-4000 - FAX**

**EXECUTIVE HOTEL MANAGER**

**Closing Date:**

**3/24/2010**

DEPARTMENT OF BUSINESS - HO-CHUNK CASINO/HOTEL

**Location: BARABOO**

**Submit: Application and Resume**

**Pay Rate: DOQ**

**Status: FULL-TIME**

**Job Code: 100310F**

**Apply to: Majestic Pines Casino & Bingo, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX**

**FOOD SERVER**

**Closing Date:**

**3/24/2010**

DEPARTMENT OF BUSINESS - MAJESTIC PINES CASINO-F&B

**Location: BLACK RIVER FALLS**

**Submit: Application**

**Pay Rate: \$7.00**

**Status: PART-TIME**

**Job Code: 100310G**

**Apply to: DeJope Gaming, 4002 Evan Acres Road, Madison, WI 53713, (608) 224-1801 - FAX**

**MAINTENANCE MANAGER**

**Closing Date:**

**3/24/2010**

DEPARTMENT OF BUSINESS - DEJOPE-FACILITY

**Location: MADISON**

**Submit: Application and Resume**

**Pay Rate: 13.00**

**Status: FULL-TIME**

**Job Code: 100310H**

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**RESTAURANT/BEVERAGE SERVICES SUPERVISOR**

**Closing Date: 3/24/2010**

DEPARTMENT OF BUSINESS - MAJESTIC PINES CASINO-F&B

**Location: BLACK RIVER FALLS**

Submit: Application and Resume

Pay Rate: \$11.00

Status: FULL-TIME

Job Code: 100310I

**Apply to: Majestic Pines Casino & Bingo, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX**

**SLOT SHIFT SUPERVISOR**

**Closing Date: 3/24/2010**

DEPARTMENT OF BUSINESS - MAJESTIC PINES CASINO-SLOTS

**Location: BLACK RIVER FALLS**

Submit: Application and Resume

Pay Rate: \$13.00

Status: FULL-TIME

Job Code: 100310J

**Apply to: Majestic Pines Casino & Bingo, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX**

**SLOT TECHNICIAN**

**Closing Date: 3/24/2010**

DEPARTMENT OF BUSINESS - MAJESTIC PINES CASINO-SLOTS

**Location: BLACK RIVER FALLS**

Submit: Application and Resume

Pay Rate: 11.00

Status: FULL-TIME

Job Code: 100310K

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**SURVEILLANCE AGENT**

**Closing Date: 3/24/2010**

DEPARTMENT OF JUSTICE - RAINBOW-SURVEILLANCE

**Location: NEKOOSA**

Submit: Application

Pay Rate: 11.00

Status: FULL-TIME

Job Code: 100310L

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**SURVEILLANCE INVESTIGATOR**

**Closing Date: 3/24/2010**

DEPARTMENT OF JUSTICE - DEJOPE-SURVEILLANCE

**Location: MADISON**

Submit: Application and Resume

Pay Rate: 13.00

Status: FULL-TIME

Job Code: 100310M

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