



DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

POST DATE: 9/7/2011

This listing can also be located at [www.ho-chunknation.com](http://www.ho-chunknation.com) and is normally updated on Wednesday of each week.

\*To be considered for this position(s) you must submit a copy of your degree/certification for education beyond high school.

**Apply to: Ho-Chunk Gaming - Madison, 4002 Evan Acres Road, Madison, WI 53713, (608) 224-1801 - FAX**

**CAGE CASHIER (3rd SHIFT)**

**Closing Date: 9/21/2011**

DEPARTMENT OF BUSINESS - CAGE

**Location: MADISON**

**Submit: Application**

**Pay Rate: \$10.00**

**Status: FULL-TIME**

**Job Code: 110907A**

Qualifications: MUST BE BONDABLE. Ability to accurately use a calculator and other office machines as required. Must have demonstrated competence in mathematical skills, knowledge of accounting procedures and cash handling ability. Must be trustworthy. Must have working knowledge of gaming operation. Effectively represent the gaming enterprises in public and follow the chain of command. Reads, writes, and understands English. Cannot be colorblind. Must have good eyesight. Must have dexterity in both hands. Infrequent lifting of up to 100 lbs. Primary lifting requirements is 10-25 lbs on consistent basis. Must be able to walk, stoop, bend, and stand for long periods of time. One to three years of appropriate experience. Must have high school diploma or GED. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation.

**Apply to: Ho-Chunk Gaming - Wisconsin Dells, S3214 County Road BD, Baraboo, WI 53913, (608) 355-4000 - FAX**

**CONCESSIONS SUPERVISOR (2nd SHIFT)**

**Closing Date: 9/21/2011**

DEPARTMENT OF BUSINESS - HCG-WI DELLS-BINGO

**Location: WI DELLS/BARABOO**

**Submit: Application**

**Pay Rate: \$11.00**

**Status: FULL-TIME**

**Job Code: 110907B**

Qualifications: Must have high school diploma or equivalent. Willing and able to complete a University Extension class on how to supervise employees. Considerable knowledge of food preparation and service. Knowledge of the care and use of food service equipment. Ability to formulate and initiate operating plans and procedures; and plan, organize and supervise the work of employees. Aptitude for getting along with fellow employees on the job while maintaining leadership. Ability to establish a good working relationship with all co-workers and subordinates. Must be in good health; submit proof of non-communicable disease (i.e. tuberculosis, hepatitis). All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation.

**Apply to: Ho-Chunk Gaming - Nekoosa, 949 Cty Trk. G, Nekoosa, WI 54457, (715) 886-3649 - FAX**

**DINING ROOM SUPERVISOR**

**Closing Date: 9/21/2011**

DEPARTMENT OF BUSINESS - HCG-NEKOOSA-F&B

**Location: NEKOOSA**

**Submit: Application and Resume**

**Pay Rate: 11.00**

**Status: PART-TIME**

**Job Code: 110907C**

Qualifications: Lifting up to 50 pounds may be required. High school diploma or GED. 3-4 years proven experience in restaurant industry. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation.

**Apply to: Ho-Chunk Gaming - Black River Falls, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX**

**DIRECTOR OF MARKETING**

**Closing Date: 9/21/2011**

DEPARTMENT OF BUSINESS - HCG-BRF-MARKETING

**Location: BLACK RIVER FALLS**

**Submit: Application and Resume**

**Pay Rate: 26.00**

**Status: FULL-TIME**

**Job Code: 110907D**

Qualifications: Must have a High School diploma or equivalent. Bachelor's Degree in Liberal Arts or Business, preferred. Minimum of five (5) Years experience in Advertising. Experience in Sales Promotion, is desired. Knowledgeable of the Ho-Chunk Nation and current gaming issues. Possess strong interpersonal relation ability and skills in communicative arts. Understand market data gathering techniques and possess strong organizational skills. Good understanding of public relation principles and ability to exhibit a balance of creativity and innovation with pragmatism. Valid Wisconsin driver's license, dependable transportation and proper insurance. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation.

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**DISHWASHER**

**Closing Date: 9/21/2011**

DEPARTMENT OF BUSINESS - HCG-NEKOOSA-F&B

**Location: NEKOOSA**

**Submit: Application**

**Pay Rate: 8.00**

**Status: FULL-TIME**

**Job Code: 110907E**

Qualifications: Will train. High school diploma or equivalent desired. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation.

**Apply to: Ho-Chunk Gaming - Nekoosa, 949 Cty Trk. G, Nekoosa, WI 54457, (715) 886-3649 - FAX**

**FOOD & BEVERAGE JANITOR**

**Closing Date: 9/21/2011**

DEPARTMENT OF BUSINESS - HCG-NEKOOSA-F&B

**Location: NEKOOSA**

**Submit: Application**

**Pay Rate: 8.00**

**Status: FULL-TIME**

**Job Code: 110907F**

Qualifications: Will train, but some food service or custodial experience is preferred. Must be able to lift 50 pounds. High school diploma or equivalent desired. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation.

**Apply to: Ho-Chunk Gaming - Wisconsin Dells, S3214 County Road BD, Baraboo, WI 53913, (608) 355-4000 - FAX**

**FRONT DESK SUPERVISOR**

**Closing Date: 9/21/2011**

DEPARTMENT OF BUSINESS - HCG-WI DELLS-HOTEL/CONVENTION CENTER

**Location: WI DELLS/BARABOO**

**Submit: Application and Resume**

**Pay Rate: \$12.00**

**Status: FULL-TIME**

**Job Code: 110907G**

Qualifications: High school graduate or equivalent, advanced education desirable. Minimum two years work experience in a hotel preferred or other supervisory experience considered. Ability to communicate clearly and effectively verbally and in writing. Basic familiarity with the Microsoft windows computer operating system environment. Ability to work varied hours and shifts, including evenings and weekends if needed. Must understand and follow organizational chain of command. Requires keyboarding, standing, walking, writing, sitting, and hearing and visual perception and required to lift and carry up to 25 lbs. Must have valid driver's license, dependable transportation, and proper insurance. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation.

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Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

GAMING COMMISSIONER

Closing Date: 9/21/2011

LEGISLATIVE OFFICE - GAMING COMMISSION

Location: BLACK RIVER FALLS

Submit: Application, Resume and Letter of Application

Pay Rate: \$28.00

Status: FULL-TIME

Job Code: 110907H

Qualifications: Must be an enrolled member of the Ho-Chunk Nation. Must be at least twenty-five (25) years of age or older. Must have a high school diploma or equivalent. Must have a minimum of five (5) years of any combination of the following: I. Post-secondary education, II. Gaming training, III. Gaming experience in one or more of the following areas: a. Gaming regulations b. Gaming operations, c. Gaming licensing d. Auditing, e. Gaming laws or Indian law, f. Administrative hearings or decision-making, g. Background investigations, h. Surveillance, i. Law enforcement, j. Business administration or business management, k. Information Technology (IT/MIS). Must possess knowledge of or experience in the Gaming Industry. Submit to and successfully comply with Criminal and Civil background investigations and suitability standards. Must have no prior criminal record of conviction of, or entry of a plea of guilty or no contest to, any of the following in any tribal, county, state or federal court, unless you have been pardoned: I. A felony. II. Any gaming-related offense. III. Any crimes of dishonesty, including, but not limited to fraud or misrepresentation in any connection, theft, or issuance of worthless check. IV. A violation of any provision of chs. 562 or 565, Wis. Stats.; any rule promulgated by the Wisconsin Gaming Commission or the Ho-Chunk Nation Gaming Ordinance or any other ordinance of the Ho-Chunk Nation regulating or prohibiting gaming. Must be a person whose prior activities, criminal record, if any, or reputation, habits and associations shall not pose a threat to the public interest or to the effective regulation and control of gaming, or create or enhance the dangers of unsuitable, unfair, or illegal practices, methods or activities in the operation of gaming or the carrying on of the business and financial arrangements incidental thereto. Submit to and successfully comply with Ho-Chunk Nation Drug, Alcohol and Controlled Substance Policy (Employment Relations Act, 6 HCC § 5, ch. VI). Must promote and maintain healthy, non-abusive lifestyle. Willingness and ability to perform duties of the HCN Gaming Commission. Possess the physical capabilities requiring extensive travel; working varied hours, evenings and weekends; performing a minimum of forty (40) hours a week. Possess Valid driver's license, dependable transportation and proper insurance. May not serve on the Ho-Chunk Nation Legislature or any elected or appointed committees of the Nation during his or her term of office (This prohibition does not include serving on Area or local committees.). May not be a relative of any member of the Ho-Chunk Nation Legislature. May not be a primary management official or owner or controlling person with respect to any management contract and shall not be a relative of a primary management official or owner or controlling person with respect to any management contract. May not be employed by any of the Nation's gaming operations during his or her term of office. Ho-Chunk Nation Gaming Commissioners will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation. Ho-Chunk Nation Gaming Commissioners will be subject to the drug and controlled substance abuse testing.

Apply to: Ho-Chunk Gaming - Madison, 4002 Evan Acres Road, Madison, WI 53713, (608) 224-1801 - FAX

MAINTENANCE SPECIALIST

Closing Date: 9/21/2011

DEPARTMENT OF BUSINESS - HCG-MADISON-FACILITY

Location: MADISON

Submit: Application

Pay Rate: \$11.00

Status: FULL-TIME

Job Code: 110907I

Qualifications: High School diploma or equivalent. One (1) to Two (2) years of general maintenance experience. Demonstrated working knowledge of electrical, plumbing, HVAC, masonry, and carpentry and grounds. Demonstrated working knowledge of inventory of all units, tools, and materials of real property. Demonstrated working knowledge of techniques involved in inspections, analyzing, and repair of simple to complex maintenance problems. Demonstrated working knowledge of chemical usage, storage, and disposal preferred. Demonstrated working knowledge of personal protective equipment preferred. Must be bondable. Able to work nights, weekends, and holidays as assigned. Must have a valid driver's license, dependable transportation and proper insurance. Smoking environment. All conditions from hot/humid to sub-zero weather. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation.

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**MUTUEL TELLER**

**Closing Date: 9/21/2011**

DEPARTMENT OF BUSINESS - HCG-WI DELLS-RACEBOOK

**Location: WI DELLS/BARABOO**

**Submit: Application**

**Pay Rate: \$8.00**

**Status: PART-TIME**

**Job Code: 110907J**

Qualifications: Must have high school diploma or equivalent. Must successfully complete training in and with OTB, Pari-mutuel and tote equipment and cash handling procedures. Must successfully complete required orientation and training in Title 31 requirement (I.R.S. Code for cash handling), Guest Service and Sexual Harassment. Must pass a color blindness test and hearing test when given. Must have 20/20 or corrected eyesight. Must be bondable. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation.

**Apply to: Ho-Chunk Gaming - Nekoosa, 949 Cty Trk. G, Nekoosa, WI 54457, (715) 886-3649 - FAX**

**PRODUCTION COOK**

**Closing Date: 9/21/2011**

DEPARTMENT OF BUSINESS - HCG-NEKOOSA-F&B

**Location: NEKOOSA**

**Submit: Application**

**Pay Rate: \$9.00**

**Status: FULL-TIME**

**Job Code: 110907K**

Qualifications: Excellent cooking skills, able to follow proper sanitation and food safety guidelines. High school diploma or GED. 1-3 years of appropriate experience preferred. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation.

**Apply to: Ho-Chunk Gaming - Black River Falls, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX**

**REVENUE AUDIT CLERK**

**Closing Date: 9/21/2011**

DEPARTMENT OF BUSINESS - HCG-BRF-REVENUE

**Location: BLACK RIVER FALLS**

**Submit: Application**

**Pay Rate: 9.00**

**Status: FULL-TIME**

**Job Code: 110907L**

Qualifications: Knowledge about or ability to learn how to work with computers. Flexible hours. Must be bondable. Proficiency and knowledge in Revenue Audit Department Procedures desired. Knowledge of generally accepted accounting principles and procedures. Ability to accurately use a calculator and other office machines as required. Must have demonstrated competence in the use of mathematical skills, knowledge of accounting practices and cash handling ability. Must be self motivated and capable of working with minimal supervision. Minimum two year degree, preferably in auditing or business field or comparable education and/or life experience. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation.

**Apply to: Ho-Chunk Gaming - Black River Falls, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX**

**REWARDS CLUB AMBASSADOR (EVENINGS & GRAVEYARD)**

**Closing Date: 9/21/2011**

DEPARTMENT OF BUSINESS - HCG-BRF-MARKETING

**Location: BLACK RIVER FALLS**

**Submit: Application**

**Pay Rate: 10.00**

**Status: FULL-TIME**

**Job Code: 110907M**

Qualifications: Must be physically able to be on your feet for your shift. Must be able to bend, stoop, stand, and walk. High School Diploma or GED. Must be bondable. Hold gaming license, or be able to obtain a gaming license. Some knowledge of computers a plus. Must be able to drive both standard and automatic vehicles. Must have an excellent driving record. Must have a valid driver's license, dependable transportation and proper insurance. All conditions from hot/humid to sub-zero weather. Smoking environment. Noise, stress, fast paced multi-tasking environment. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation.

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HO-CHUNK RESEARCHER/PROJECTS COORDINATOR

Closing Date: 9/21/2011

DEPARTMENT OF HERITAGE PRESERVATION - HERITAGE-CULTURAL

Location: BLACK RIVER FALLS

Submit: Application and Resume

Pay Rate: \$16.00

Status: FULL-TIME

Job Code: 110907N

Qualifications: Two years related work experience; one year advance education or training. High School Diploma required. Prefer some post secondary education. Possess knowledge of Ho-Chunk customs and traditions. Demonstrate research experience. Knowledge of appropriate federal laws related to Heritage Preservation. Possession of dependable vehicle, valid WI driver's license and proper insurance required, CDL license is preferred. Work in an office setting during appropriate season, will be working outside a majority of time; will travel to various offsite project locations, sometimes out of state including overnight stay.

Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

SECURITY OFFICER

Closing Date: 9/21/2011

DEPARTMENT OF ADMINISTRATION - HOUSE OF WELLNESS

Location: BARABOO

Submit: Application and Resume

Pay Rate: 10.00

Status: FULL-TIME

Job Code: 110907O

Qualifications: Must be bondable. Must be of sound character, with the ability to make sound judgments. Must not have been convicted of an offense, which is related to theft, fraud, children or elders. Must be able to communicate well with the public under all circumstances. Ability to write clear and concise reports, and be able to work well with co-workers. Able to take orders, and carry them out efficiently. Able to complete all phases of mandatory training and physically capable to perform all training. Able to read, write and communicate effectively. Must have a high school diploma or in the process of acquiring the same. Must have a valid driver's license, dependable transportation and liability insurance. Must be 18 years of age or older. Must have 1 year experience in basic law enforcement or related field or waiver able within 2 years experience.

Apply to: Ho-Chunk Gaming - Wittenberg, N7214 US Hwy 45, PO Box J, Wittenberg, WI 54499, (715) 253-3183

SECURITY OFFICER

Closing Date: 9/21/2011

DEPARTMENT OF BUSINESS - HCG-WITTENBERG-SECURITY

Location: WITTENBERG

Submit: Application

Pay Rate: 11.00

Status: FULL-TIME

Job Code: 110907P

Qualifications: Must be certified in First Aid and CPR. Must have basic knowledge of investigative procedures. MUST BE BONDABLE. Must be able to read, write and understand English. Must be able to speak effectively and clearly. Must be familiar with or willing to learn about alarm, access control, and identification systems and uses. Must have a basic knowledge or be willing to learn about security procedures, techniques, and systems. Must be of sound character with the ability to make sound judgments. Must have the ability to write clear and concise reports, and be able to work well with other casino and Tribal personnel. Must be able to take direction and complete all tasks and assignments in a timely manner. Must be physically able of performing all duties. Must have a high school diploma or GED equivalent. Must have a minimum of one year formal security or law enforcement training or experience (military or civilian). Security training or experience may be waived with a minimum of two years military service. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation.

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**YOUTH COORDINATOR**

**Closing Date: 9/21/2011**

DEPARTMENT OF SOCIAL SERVICES - YOUTH SERVICES

**Location: NEKOOSA**

**Submit: Application**

**Pay Rate: 11.00**

**Status: FULL-TIME**

**Job Code: 110907Q**

Qualifications: High school diploma or equivalent. Two years of experience working with youth in a structured program. Working experience facilitating youth discussion groups. Must have knowledge of Ho-Chunk or Native American culture and traditions. Working experience with Microsoft; Outlook, Word, Excel, Access, PowerPoint and Publisher. Must lead a non-abusive lifestyle; alcohol-free, substance-free and free of domestic violence required throughout employment. Must meet the "Minimum Standards of Character criteria" regarding a criminal background check as a condition of employment when working with Native American children. CPR certified or must be certified within 90 days of hire. Valid driver's license, dependable transportation and proper insurance. "This position requires compliance with the Indian Child Protection and Family Violence Prevention Act, 25 U.S.C. Part 3207(c) and shall be subject to a background investigation as a condition of employment."

**PREVIOUS POSTINGS - FOR ALL FACILITIES  
(PLEASE REFER TO PREVIOUS POSTING - 8/31/2011 - FOR MORE INFORMATION)**

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**CLINIC PHYSICIAN**

**Closing Date: Open Until Filled**

DEPARTMENT OF HEALTH - HEALTH CLINIC - BRF

**Location: BLACK RIVER FALLS**

**Submit: Application and Resume**

**Pay Rate: DOQ**

**Status: FULL-TIME**

**Job Code: 100707B**

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**TERO INVESTIGATOR**

**Closing Date: Open Until Filled**

DEPARTMENT OF LABOR - TERO

**Location: BLACK RIVER FALLS**

**Submit: Application and Resume**

**Pay Rate: 10.00**

**Status: FULL-TIME**

**Job Code: 110309G**

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**SUBSTANCE ABUSE COUNSELOR**

**Closing Date: Open Until Filled**

DEPARTMENT OF HEALTH - HEALTH OFFICE

**Location: LA CROSSE**

**Submit: Application and Resume**

**Pay Rate: DOQ**

**Status: FULL-TIME**

**Job Code: 110316P**

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**CHIEF JUDGE OF THE TRIAL COURT**

**Closing Date: Open Until Filled**

LEGISLATIVE OFFICE - TRIBAL COURTS

**Location: BLACK RIVER FALLS**

**Submit: Application and Resume**

**Pay Rate: DOQ**

**Status: FULL-TIME**

**Job Code: 110413B**

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**NUTRITIONIST**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF HEALTH - HOUSE OF WELLNESS

**Location: BARABOO**

**Submit: Application and Resume**

**Pay Rate: 18.00**

**Status: FULL-TIME**

**Job Code: 110413H**

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**SOCIAL WORKER (GRADE A) JUVENILE JUSTICE**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF SOCIAL SERVICES - CHILD AND FAMILY SERVICES

**Location: BLACK RIVER FALLS**

**Submit: Application and Resume**

**Pay Rate: DOQ**

**Status: FULL-TIME**

**Job Code: 110413N**

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**DENTIST**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF HEALTH - HEALTH CLINIC - BRF

**Location: BLACK RIVER FALLS**

**Submit: Application and Resume**

**Pay Rate: DOQ**

**Status: FULL-TIME**

**Job Code: 110518B**

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**SYSTEMS TECHNICIAN**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF SOCIAL SERVICES -

**Location: BLACK RIVER FALLS**

**Submit: Application and Resume**

**Pay Rate: \$18.00**

**Status: FULL-TIME**

**Job Code: 110518I**

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**SOCIAL WORKER (GRADE A) CHILD PROTECTION**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF SOCIAL SERVICES - CHILD AND FAMILY SERVICES

**Location: BLACK RIVER FALLS**

**Submit: Application and Resume**

**Pay Rate: 17.00**

**Status: FULL-TIME**

**Job Code: 110608L**

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**BEHAVIORAL HEALTH CLINICIAN I**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF HEALTH - BEHAVIORAL HEALTH

**Location: BLACK RIVER FALLS**

**Submit: Application, Resume and Letter of Application**

**Pay Rate: DOQ**

**Status: FULL-TIME**

**Job Code: 110615A**

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**CLINIC REGISTERED NURSE (NURSE 4)**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF HEALTH - HEALTH CLINIC - BRF

**Location: BLACK RIVER FALLS**

**Submit: Application and Resume**

**Pay Rate: DOQ**

**Status: FULL-TIME**

**Job Code: 110622E**

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**SURVEYOR**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF HOUSING - HOUSING & PUBLIC WORKS

**Location: TOMAH**

**Submit: Application and Resume**

**Pay Rate: DOQ**

**Status: FULL-TIME**

**Job Code: 110713M**

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**TEACHER**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF SOCIAL SERVICES - YOUTH SERVICES

**Location: LA CROSSE**

**Submit: Application, Resume and Letter of Application**

**Pay Rate: 20.00**

**Status: FULL-TIME**

**Job Code: 110713O**

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**YOUTH COORDINATOR**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF SOCIAL SERVICES - YOUTH SERVICES

**Location: LA CROSSE**

**Submit: Application, Resume and Letter of Application**

**Pay Rate: \$11.00**

**Status: FULL-TIME**

**Job Code: 110713P**

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**REPORTER 2**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF ADMINISTRATION - NEWSLETTER - TOB

**Location: BLACK RIVER FALLS**

**Submit: Application and Resume**

**Pay Rate: \$13.00**

**Status: FULL-TIME**

**Job Code: 110720F**

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**SOCIAL WORKER (GRADE A) ADULT AT RISK**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF SOCIAL SERVICES - CHILD AND FAMILY SERVICES

**Location: BLACK RIVER FALLS**

**Submit: Application and Resume**

**Pay Rate: DOQ**

**Status: FULL-TIME**

**Job Code: 110720G**

- N** \*Ho-Chunk Preference will be applied in hiring.
- O** \*A completed application and resume (if specified) must be submitted and received in the appropriate Personnel or Human Resource office (identified above) no later than 4:00pm on the closing date to be considered for the posted position.
- T** \*All applicants will be subject to the Ho-Chunk Nation Drug, Alcohol and Controlled Substance Policy.
- E** \*Some of the jobs posted may require a gaming license.



DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

POST DATE: 9/7/2011

This listing can also be located at [www.ho-chunknation.com](http://www.ho-chunknation.com) and is normally updated on Wednesday of each week.

\*To be considered for this position(s) you must submit a copy of your degree/certification for education beyond high school.

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**SOCIAL WORKER (GRADE A) ELDER PROTECTION**

**Closing Date: Open Until Filled**

DEPARTMENT OF SOCIAL SERVICES - CHILD AND FAMILY SERVICES

**Location: BLACK RIVER FALLS**

Submit: Application and Resume

Pay Rate: DOQ

Status: FULL-TIME

Job Code: 110720H

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**CASE MANAGEMENT AIDE**

**Closing Date: Open Until Filled**

DEPARTMENT OF SOCIAL SERVICES - CHILD AND FAMILY SERVICES

**Location: BLACK RIVER FALLS**

Submit: Application and Resume

Pay Rate: \$10.00

Status: FULL-TIME

Job Code: 110803A

**Apply to: Ho-Chunk Gaming - Nekoosa, 949 Cty Trk. G, Nekoosa, WI 54457, (715) 886-3649 - FAX**

**LEAD SLOT/DATA TECHNICIAN (NIGHTS)**

**Closing Date: Open Until Filled**

DEPARTMENT OF BUSINESS - HCG-NEKOOSA-SLOTS

**Location: NEKOOSA**

Submit: Application

Pay Rate: 15.00

Status: FULL-TIME

Job Code: 110803I

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**OFFICE MANAGER**

**Closing Date: Open Until Filled**

DEPARTMENT OF HERITAGE PRESERVATION - ENROLLMENT

**Location: BLACK RIVER FALLS**

Submit: Application and Resume

Pay Rate: 9.00

Status: FULL-TIME

Job Code: 110803M

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**SYSTEMS ANALYST I**

**Closing Date: Open Until Filled**

DEPARTMENT OF ADMINISTRATION - HCG-WITTENBERG-IT

**Location: WITTENBERG**

Submit: Application

Pay Rate: 10.00

Status: FULL-TIME

Job Code: 110803P

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**CHILDREN & FAMILY SERVICES DIVISION COORDINATOR**

**Closing Date: Open Until Filled**

DEPARTMENT OF SOCIAL SERVICES - CHILD AND FAMILY SERVICES

**Location: BLACK RIVER FALLS**

Submit: Application and Resume

Pay Rate: \$15.00

Status: FULL-TIME

Job Code: 110810C

- N** \*Ho-Chunk Preference will be applied in hiring.
- O** \*A completed application and resume (if specified) must be submitted and received in the appropriate Personnel or Human Resource office (identified above) no later than 4:00pm on the closing date to be considered for the posted position.
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- E** \*Some of the jobs posted may require a gaming license.



DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

POST DATE: 9/7/2011

This listing can also be located at [www.ho-chunknation.com](http://www.ho-chunknation.com) and is normally updated on Wednesday of each week.

\*To be considered for this position(s) you must submit a copy of your degree/certification for education beyond high school.

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**CLINIC REGISTERED NURSE-NURSE EDUCATOR**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF HEALTH - HEALTH CLINIC

**Location: BLACK RIVER FALLS**

**Submit: Application and Resume**

**Pay Rate: DOQ**

**Status: FULL-TIME**

**Job Code: 110810H**

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**OUTREACH WORKER/DRIVER**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF SOCIAL SERVICES - TRIBAL AGING UNIT

**Location: NEKOOSA**

**Submit: Application**

**Pay Rate: \$9.00**

**Status: FULL-TIME**

**Job Code: 110810I**

**Apply to: Ho-Chunk Gaming - Madison, 4002 Evan Acres Road, Madison, WI 53713, (608) 224-1801 - FAX**

**ENVIRONMENTAL SERVICE PERSON (3RD SHIFT)**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF BUSINESS - HCG-MADISON-FACILITY

**Location: MADISON**

**Submit: Application**

**Pay Rate: 10.00**

**Status: PART-TIME**

**Job Code: 110817D**

**Apply to: Ho-Chunk Gaming - Wisconsin Dells, S3214 County Road BD, Baraboo, WI 53913, (608) 355-4000 - FAX**

**ACCOUNTANT I**

**Closing Date:**

**9/7/2011**

DEPARTMENT OF BUSINESS - HCG-WI DELLS-FINANCE

**Location: BARABOO**

**Submit: Application and Resume**

**Pay Rate: 12.00**

**Status: FULL-TIME**

**Job Code: 110824A**

**Apply to: Ho-Chunk Gaming - Madison, 4002 Evan Acres Road, Madison, WI 53713, (608) 224-1801 - FAX**

**CASINO CONTROLLER**

**Closing Date:**

**9/7/2011**

DEPARTMENT OF BUSINESS - HCG-MADISON-FINANCE

**Location: MADISON**

**Submit: Application and Resume**

**Pay Rate: \$28.00**

**Status: FULL-TIME**

**Job Code: 110824B**

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**COMPLIANCE AGENT**

**Closing Date:**

**9/7/2011**

DEPARTMENT OF JUSTICE - HCG-MADISON-COMPLIANCE

**Location: MADISON**

**Submit: Application**

**Pay Rate: 11.00**

**Status: FULL-TIME**

**Job Code: 110824C**

- N** \*Ho-Chunk Preference will be applied in hiring.
- O** \*A completed application and resume (if specified) must be submitted and received in the appropriate Personnel or Human Resource office (identified above) no later than 4:00pm on the closing date to be considered for the posted position.
- T** \*All applicants will be subject to the Ho-Chunk Nation Drug, Alcohol and Controlled Substance Policy.
- E** \*Some of the jobs posted may require a gaming license.



DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

POST DATE: 9/7/2011

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\*To be considered for this position(s) you must submit a copy of your degree/certification for education beyond high school.

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**LEGISLATIVE ASSISTANT CLERK**

**Closing Date: 9/7/2011**

LEGISLATIVE OFFICE - TRIBAL OFFICE BUILDING

**Location: BLACK RIVER FALLS**

Submit: Application

Pay Rate: \$12.00

Status: FULL-TIME

Job Code: 110824E

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**LEGISLATIVE CHIEF CLERK**

**Closing Date: 9/7/2011**

LEGISLATIVE OFFICE - TRIBAL OFFICE BUILDING

**Location: BLACK RIVER FALLS**

Submit: Application and Resume

Pay Rate: \$14.00

Status: FULL-TIME

Job Code: 110824F

**Apply to: Ho-Chunk Gaming - Madison, 4002 Evan Acres Road, Madison, WI 53713, (608) 224-1801 - FAX**

**PURCHASING AGENT**

**Closing Date: 9/7/2011**

DEPARTMENT OF BUSINESS - HCG-MADISON-FINANCE

**Location: MADISON**

Submit: Application and Resume

Pay Rate: \$13.00

Status: FULL-TIME

Job Code: 110824G

**Apply to: Ho-Chunk Gaming - Madison, 4002 Evan Acres Road, Madison, WI 53713, (608) 224-1801 - FAX**

**REVENUE AUDIT CLERK**

**Closing Date: 9/7/2011**

DEPARTMENT OF BUSINESS - HCG-MADISON-REVENUE

**Location: MADISON**

Submit: Application and Resume

Pay Rate: 10.00

Status: FULL-TIME

Job Code: 110824H

**Apply to: Ho-Chunk Gaming - Black River Falls, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX**

**ROOM ATTENDANT**

**Closing Date: 9/7/2011**

DEPARTMENT OF BUSINESS - HCG-BRF-HOTEL

**Location: BLACK RIVER FALLS**

Submit: Application

Pay Rate: 10.00

Status: PART-TIME

Job Code: 110824I

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**SURVEILLANCE AGENT (GRAVEYARD)**

**Closing Date: 9/7/2011**

DEPARTMENT OF JUSTICE - HCG-WI DELLS-SURVEILLANCE

**Location: BARABOO**

Submit: Application and Resume

Pay Rate: 11.00

Status: FULL-TIME

Job Code: 110824J

- N** \*Ho-Chunk Preference will be applied in hiring.
- O** \*A completed application and resume (if specified) must be submitted and received in the appropriate Personnel or Human Resource office (identified above) no later than 4:00pm on the closing date to be considered for the posted position.
- T** \*All applicants will be subject to the Ho-Chunk Nation Drug, Alcohol and Controlled Substance Policy.
- E** \*Some of the jobs posted may require a gaming license.



DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

POST DATE: 9/7/2011

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\*To be considered for this position(s) you must submit a copy of your degree/certification for education beyond high school.

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**SURVEILLANCE AGENT**

**Closing Date: 9/7/2011**

DEPARTMENT OF JUSTICE - HCG-WITTENBERG-SURVEILLANCE

**Location: WITTENBERG**

**Submit: Application, Resume and Letter of Application      Pay Rate: 11.00      Status: FULL-TIME      Job Code: 110824K**

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**SURVEILLANCE SHIFT SUPERVISOR (GRAVEYARD)**

**Closing Date: 9/7/2011**

DEPARTMENT OF JUSTICE - HCG-WI DELLS-SURVEILLANCE

**Location: BARABOO**

**Submit: Application and Resume      Pay Rate: 13.00      Status: FULL-TIME      Job Code: 110824L**

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**SURVEYOR**

**Closing Date: 9/7/2011**

DEPARTMENT OF HOUSING - HOME OWNERSHIP PROGRAM

**Location: TOMAH**

**Submit: Application, Resume and Transcripts      Pay Rate: DOQ      Status: FULL-TIME      Job Code: 110824M**

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**CHILDCARE PROJECT DIRECTOR/DIV. OF SUPP. SERV. DIR.**

**Closing Date: 9/14/2011**

DEPARTMENT OF SOCIAL SERVICES - COMMUNITY SUPPORTIVE SERVICES

**Location: BLACK RIVER FALLS**

**Submit: Application and Resume      Pay Rate: \$15.00      Status: FULL-TIME      Job Code: 110831A**

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**COMMUNITY HEALTH REPRESENTATIVE**

**Closing Date: Open Until Filled**

DEPARTMENT OF HEALTH - COMMUNITY HEALTH

**Location: LA CROSSE**

**Submit: Application      Pay Rate: 9.00      Status: FULL-TIME      Job Code: 110831B**

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**DIRECTOR-DIVISION OF TRANSPORTATION**

**Closing Date: Open Until Filled**

DEPARTMENT OF ADMINISTRATION - TRANSPORTATION

**Location: BLACK RIVER FALLS**

**Submit: Application, Resume and Letter of Application      Pay Rate: 15.00      Status: FULL-TIME      Job Code: 110831C**

- N** \*Ho-Chunk Preference will be applied in hiring.
- O** \*A completed application and resume (if specified) must be submitted and received in the appropriate Personnel or Human Resource office (identified above) no later than 4:00pm on the closing date to be considered for the posted position.
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DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

POST DATE: 9/7/2011

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**Apply to: Ho-Chunk Gaming - Wisconsin Dells, S3214 County Road BD, Baraboo, WI 53913, (608) 355-4000 - FAX**

**ENVIRONMENTAL SERVICES SUPERVISOR**

**Closing Date: 9/14/2011**

DEPARTMENT OF BUSINESS - HCG-WI DELLS-FACILITIES

**Location: BARABOO**

Submit: Application and Resume

Pay Rate: \$12.00

Status: FULL-TIME

Job Code: 110831D

**Apply to: Ho-Chunk Gaming - Wisconsin Dells, S3214 County Road BD, Baraboo, WI 53913, (608) 355-4000 - FAX**

**FACILITIES PERSON (2ND SHIFT)**

**Closing Date: 9/14/2011**

DEPARTMENT OF BUSINESS - HCG-WI DELLS-FACILITIES

**Location: BARABOO**

Submit: Application

Pay Rate: 9.00

Status: FULL-TIME

Job Code: 110831E

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**FOOD SERVICE/MAINTENANCE WORKER**

**Closing Date: 9/14/2011**

DEPARTMENT OF EDUCATION - EDUCATION HEADSTART

**Location: WI. DELLS**

Submit: Application

Pay Rate: 9.17

Status: FULL-TIME

Job Code: 110831F

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**LIFE SKILLS COORDINATOR**

**Closing Date: 9/14/2011**

DEPARTMENT OF SOCIAL SERVICES - COMMUNITY SUPPORTIVE SERVICES

**Location: BLACK RIVER FALLS**

Submit: Application and Resume

Pay Rate: 12.00

Status: FULL-TIME

Job Code: 110831G

**Apply to: Ho-Chunk Gaming - Wisconsin Dells, S3214 County Road BD, Baraboo, WI 53913, (608) 355-4000 - FAX**

**MAINTENANCE SPECIALIST (2ND SHIFT)**

**Closing Date: 9/14/2011**

DEPARTMENT OF BUSINESS - HCG-WI DELLS-FACILITIES

**Location: BARABOO**

Submit: Application and Resume

Pay Rate: 10.00

Status: FULL-TIME

Job Code: 110831H

**Apply to: Ho-Chunk Gaming - Wittenberg, N7214 US Hwy 45, PO Box J, Wittenberg, WI 54499, (715) 253-3183**

**MAINTENANCE SPECIALIST (2ND SHIFT)**

**Closing Date: 9/14/2011**

DEPARTMENT OF BUSINESS - HCG-WITTENBERG-FACILITIES

**Location: WITTENBERG**

Submit: Application

Pay Rate: \$10.00

Status: FULL-TIME

Job Code: 110831I

- N** \*Ho-Chunk Preference will be applied in hiring.
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- E** \*Some of the jobs posted may require a gaming license.



DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

POST DATE: 9/7/2011

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**Apply to: Ho-Chunk Gaming - Madison, 4002 Evan Acres Road, Madison, WI 53713, (608) 224-1801 - FAX**

**SECURITY OFFICER (2ND & 3RD SHIFT)**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF BUSINESS - HCG-MADISON-SECURITY

**Location: MADISON**

**Submit: Application**

**Pay Rate: 11.00**

**Status: FULL-TIME/PART-TIME**

**Job Code: 110831J**

**Apply to: Ho-Chunk Gaming - Wisconsin Dells, S3214 County Road BD, Baraboo, WI 53913, (608) 355-4000 - FAX**

**SOFT COUNT ASSOCIATE**

**Closing Date:**

**9/14/2011**

DEPARTMENT OF BUSINESS - HCG-WI DELLS-COUNT

**Location: BARABOO**

**Submit: Application**

**Pay Rate: 10.00**

**Status: FULL-TIME**

**Job Code: 110831K**

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