



DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

POST DATE: 9/8/2010

This listing can also be located at www.ho-chunknation.com and is normally updated on Wednesday of each week.

\*To be considered for this position(s) you must submit a copy of your degree/certification for education beyond high school.

Apply to: Ho-Chunk Gaming - Wisconsin Dells, S3214 A Hwy 12, Baraboo, WI 53913, (608) 355-4000 - FAX

ADMINISTRATIVE ASSISTANT-BANQUETS

Closing Date: 9/22/2010

DEPARTMENT OF BUSINESS - HO-CHUNK HOTEL/CONVENTION CENTER

Location: BARABOO

Submit: Application

Pay Rate: 9.00

Status: FULL-TIME

Job Code: 100908A

Qualifications: High school diploma or equivalent with emphasis in clerical and/or office procedures. Two years experience or education in a business or office setting. Excellent English comprehension skill in reading, writing, spelling and composition. Good knowledge of telephone procedures and very good telephone courtesy. Ability to take and prepare letters, memos and reports under general direction. Good business math and math machine skills. Excellent ability to follow direction and procedures, and maintain confidentiality. Use IBM compatible, word processing equipment, spreadsheets and database file systems. Very good skills at coordinating people, programs and procedures. Valid driver's license, dependable transportation and proper insurance may be required. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation.

Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

CENTER DIRECTOR/LEAD TEACHER

Closing Date: 9/22/2010

DEPARTMENT OF EDUCATION - EDUCATION HEADSTART

Location: NEKOOSA

Submit: Application and Resume

Pay Rate: \$12.39

Status: FULL-TIME

Job Code: 100908B

Qualifications: Must have a Bachelor's degree in Early Childhood Education, and 2-year supervisory management experience. Must possess or be willing to obtain a CDL with S endorsement within one year of hire. Must pass all state licensing requirements, including annual physical and TB test. Must possess or obtain CPR and First Aid training within 90 days of employment and update as needed. Must possess an impeccable attendance record in previous positions. Willingness to participate in the Head Start program. Must have a valid driver's license, proper insurance and dependable transportation. This position requires compliance with the Indian Child Protection and Family Violence Prevention Act, 25 U.S.C. Part 3207(c) and shall be subject to a background investigation as a condition of employment.

Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

CLINIC REGISTERED NURSE/NURSE EDUCATOR(NURSE 3)

Closing Date: Open Until Filled

DEPARTMENT OF HEALTH - HEALTH CLINIC

Location: BLACK RIVER FALLS

Submit: Application and Resume

Pay Rate: \$22.00

Status: FULL-TIME

Job Code: 100908C

Qualifications: Graduation from an accredited school of nursing. Possess a current State of Wisconsin RN license in good standing or be eligible for licensure. Possess or work to obtain and maintain certified diabetes educator certification. Obtain and maintain current CPR and ACLS certification. Possess basic computer skills. Promote a healthy, non-abusive lifestyle. Possess a valid driver's license, dependable transportation, and vehicle insurance. Hours of work 8:00 a.m.-4:30 p.m. Hours may change depending in clinic need. Potential exposure to hazardous and bio-hazardous materials. Must be able to lift up to 35lbs. Assistive devices available for situations requiring lifting above 35lbs. Requires ability to wear gloves and other protective equipment. Requires clear verbal communication. This position requires compliance with the Indian Child Protection and Family Violence Prevention Act, 25 U.S.C. Part 3207 (c) and shall be subject to a background investigation as a condition of employment.

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**COMMUNITY HEALTH REPRESENTATIVE(CHR)**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF HEALTH - HEALTH OFFICE

**Location: LA CROSSE**

**Submit: Application**

**Pay Rate: \$9.00**

**Status: FULL-TIME**

**Job Code: 100908D**

Qualifications: Must have a high school diploma or equivalent. Must have at least 1 year of experience in healthcare such as CNA, Home Health, or Personal Caregiver. Must attend and pass Indian Health Service CHR Basic Training within 1 year of hire. Must be 21 years of age or older and reside in the area to be served. Must become certified in CPR and First Aid within 6 months of hire. Must have knowledge of basic computer skills and data entry. Must have a good understanding of Ho-Chunk culture. **MUST PROMOTE A NON-ABUSIVE HEALTHY LIFESTYLE and POSITIVE ROLE MODEL TO COMMUNITY.** Must have AND maintain valid driver's license, dependable transportation, and proper vehicle insurance. This position requires compliance with the Indian Child Protection and Family Violence Prevention Act, 25 U.S.C. Part 3207 (c) and shall be subject to a background investigation as a condition of employment.

**Apply to: Ho-Chunk Gaming - Wisconsin Dells, S3214 A Hwy 12, Baraboo, WI 53913, (608) 355-4000 - FAX**

**CONCIERGE**

**Closing Date:**

**9/22/2010**

DEPARTMENT OF BUSINESS - HO-CHUNK HOTEL/CONVENTION CENTER

**Location: BARABOO**

**Submit: Application**

**Pay Rate: 9.00**

**Status: PART-TIME**

**Job Code: 100908E**

Qualifications: Ability to communicate clearly and effectively verbally and in writing. Ability to type at least 40 wpm. Ability to work varied hours and shifts, including evenings and weekends if needed. High school graduate or equivalent AND service experience preferred. Basic familiarity with the Microsoft Windows computer operating system environment. Requires keyboarding, standing, walking, writing, sitting, and hearing and visual perception. May on occasion be required to lift and carry up to 25 pounds. Must be bondable. Must have valid driver's license, dependable transportation, and proper insurance.

**Apply to: Ho-Chunk Gaming - Nekoosa, 949 Cty Trk. G, Nekoosa, WI 54457, (715) 886-3649 - FAX**

**DEALER**

**Closing Date:**

**9/22/2010**

DEPARTMENT OF BUSINESS - RAINBOW CASINO - TABLE GAMES

**Location: NEKOOSA**

**Submit: Application**

**Pay Rate: 6.00**

**Status: PART-TIME**

**Job Code: 100908F**

Qualifications: Must have high school diploma or equivalent. Must have successfully completed a recognized dealer training school with proficiency in math. Must successfully complete required orientation and training in Title 31 requirement, Guest Service and Sexual Harassment. Must pass a color blindness test and hearing test when given. Must have perfect or corrected eyesight. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation.

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Apply to: Ho-Chunk Gaming - Madison, 4002 Evan Acres Road, Madison, WI 53713, (608) 224-1801 - FAX

ENVIRONMENTAL SERVICE SUPERVISOR (2nd & 3rd SHIFT)

Closing Date: 9/22/2010

DEPARTMENT OF BUSINESS - DEJOPE-FACILITY

Location: MADISON

Submit: Application

Pay Rate: \$9.00

Status: FULL-TIME

Job Code: 100908G

Qualifications: High School Diploma or equivalent is required. Must be 18 years of age or older. Compliance with the Ho-Chunk Nation Drug and Alcohol Policy. Prior professional cleaning experience is preferred. Knowledge, understanding, or previous training of cleaning, chemicals, and applications. Ability to work with various cleaning agents. Must be able to wear Personal Protective Equipment as required by OSHA and the Ho-Chunk Nation Safety Ordinance. Must be able to read, write, and follow English written documentation and verbal instruction. Must be willing and able to obtain additional education and training. Excellent customer service is required. Providing direction and answering basic questions regarding Casino, Bingo, Hotel, and Convention Center Promotions and area events. Must be dependable, reliable, hard working, organized, self-motivated and be team oriented. Must be able to work holidays, weekends, forty-hours/week, and rotation schedule. Valid driver's license, dependable transportation and proper insurance may be required. Ho-Chunk and Native American preference in employment, training, and promotions. Must be able to perform the Physical Demand requirements as an Environmental Service Person. Must be able to stoop, kneel, reach, stretch, push, pull, bend, twist, lift, and climb to accomplish job duties. Position requires visual acuity, color perception, and eye-hand coordination. Continuously lift up to 10 pounds, occasionally lift up to 50 pounds, and seldom lift up to or more than 100 pounds, with assistance. Must be able to work in a smoking environment. All casino employee will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation.

Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

HOUSING LOAN OFFICER

Closing Date: 9/22/2010

DEPARTMENT OF HOUSING - HOME OWNERSHIP PROGRAM

Location: TOMAH

Submit: Application and Resume

Pay Rate: 15.00

Status: FULL-TIME

Job Code: 100908H

Qualifications: Four (4) year Bachelor's Degree in Business or related field from an accredited college or university. A minimum of two (2) years experience as a loan officer/processor or a position working directly with loans. No convictions for any felony or a misdemeanor involving dishonesty or breach of public trust. Willingness to comply with tribal drug testing policy.

Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

HOUSING PLANNER II

Closing Date: 9/22/2010

DEPARTMENT OF HOUSING - HOUSING & PUBLIC WORKS

Location: TOMAH

Submit: Application and Resume

Pay Rate: 16.00

Status: FULL-TIME

Job Code: 100908I

Qualifications: Graduation from a four-year accredited college or university with a Bachelors Degree and a minimum of four years progressively responsible tribal planning and/or tribal economic development OR a Masters Degree from an accredited college or university. Course work emphasizing business, planning, public administration or related field, preferred. Experience in coordination of planning studies in a variety of fields; preparation and presentation effective reports, maps, graphs and charts relative to planning projects; grants and proposal writing; business plan writing; and program or business development. Familiar with the Nation's various entities of the government. Valid driver's license, proper insurance and dependable transportation. Work in an office setting with opportunity to travel within service area.

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INTAKE SPECIALIST

Closing Date: 9/22/2010

DEPARTMENT OF SOCIAL SERVICES - TRIBAL AGING UNIT

Location: BLACK RIVER FALLS

Submit: Application

Pay Rate: 11.00

Status: FULL-TIME

Job Code: 100908J

Qualifications: Must have a high school diploma with experience in office management. Possess working knowledge of the Department of Social Services program responsibilities and program policies. Must have knowledge and sensitivity of the Ho-Chunk culture, traditions and understand language. Congenial and friendly and possess the ability to work well with Ho-Chunk members and other community groups. Possess good organizational skills, good written and oral communication skills. Ability to maintain the Privacy Act and respect confidentiality of elders. Valid driver's license, dependable transportation, and proper insurance.

Apply to: Ho-Chunk Gaming - Wisconsin Dells, S3214 A Hwy 12, Baraboo, WI 53913, (608) 355-4000 - FAX

LANDSCAPER

Closing Date: 9/22/2010

DEPARTMENT OF BUSINESS - HO-CHUNK CASINO - FACILITIES

Location: BARABOO

Submit: Application and Resume

Pay Rate: 12.00

Status: FULL-TIME

Job Code: 100908K

Qualifications: General knowledge and experience of operating heavy equipment. Must have horticultural knowledge. Must be willing to work under all kinds of weather conditions from hot and humid, to sub-zero weather. Must be able to bend, stoop, stand, and walk. Work under minimal supervision, be able to follow through on assignments, and have a cheerful disposition. Must be mechanically inclined, have good dexterity, and manual skills. Must have mechanical knowledge and aptitude to construct theme arrangements. Must have a valid Class B, CDL driver's license, liability insurance, and reliable transportation to work. Demonstrate initiative, self-motivation and the ability to work in a team setting. Must be able to communicate effectively with employees and patrons, be able to read, write, and understand English. Able to perform duties safely and efficiently. Must be in good physical condition, heavy lifting required, must be able to lift 50lbs. Must be bondable and licensable according to Tribal Policy. High school diploma or equivalent, and two years of appropriate experience. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation.

Apply to: Ho-Chunk Gaming - Wisconsin Dells, S3214 A Hwy 12, Baraboo, WI 53913, (608) 355-4000 - FAX

LAUNDRY ATTENDANT

Closing Date: Open Until Filled

DEPARTMENT OF BUSINESS - HO-CHUNK HOTEL/CONVENTION CENTER

Location: BARABOO

Submit: Application

Pay Rate: 8.00

Status: PART-TIME

Job Code: 100908L

Qualifications: Able to perform duties safely and efficiently. Good math aptitude. Demonstrates initiative, self-motivation and the ability to work in a team setting. Must be able to communicate effectively with employees, and be able to read, write and understand English. Must have good dexterity, manual skills, and good eyesight, cannot be colorblind. Must be able to lift, push and carry heavy loads. Must not be allergic to cleaning chemicals or be sensitive to heat. Must be able to work under these environmental conditions: Indoors/Outdoors, Hot/Cold temperatures, and Fumes/Odors including smoke. Cheerful disposition. Must be able to lift 25lbs. Must be bondable and licensable according to Tribal Policy. High School Diploma or equivalent. Housekeeping/laundry experience a plus. Stand/walk 75%, pushing/pulling 75%, sit 5%, bend 25%, twist 25%, stoop 25%, climb 5%, lift/reach 25%. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation.

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**NIGHT AUDITOR**

**Closing Date: 9/22/2010**

DEPARTMENT OF BUSINESS - HO-CHUNK HOTEL/CONVENTION CENTER

**Location: BARABOO**

**Submit: Application**

**Pay Rate: 9.00**

**Status: PART-TIME**

**Job Code: 100908M**

Qualifications: High school diploma or equivalent. Minimum of two-years experience in accounting and bookkeeping; and one-year experience at a hotel front desk and handling cash preferred. Must have good written and oral communication skills. Ability to work varying hours and days (including weekends and holidays). Requires keyboarding, writing, standing, sitting, and walking. Must be bondable. Must have dependable transportation.

**Apply to: Ho-Chunk Gaming - Madison, 4002 Evan Acres Road, Madison, WI 53713, (608) 224-1801 - FAX**

**PROMOTIONS HOST/HOSTESS**

**Closing Date: 9/22/2010**

DEPARTMENT OF BUSINESS - DEJOPE-MARKETING

**Location: MADISON**

**Submit: Application**

**Pay Rate: 9.00**

**Status: FULL-TIME/PART-TIME**

**Job Code: 100908N**

Qualifications: Must be able to handle multiple tasks in a noisy, smoky and stressful environment. Must be bondable and hold gaming license. Must adhere to strict confidentiality at all times. Some knowledge of computers a plus. Ability to use sound judgment. Must be able to work well on a team. Ability and willingness to work nights, weekends and holidays is required. Ability to deal with stressful situations and conditions is required. High school diploma or GED. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation.

**Apply to: Ho-Chunk Gaming - Wisconsin Dells, S3214 A Hwy 12, Baraboo, WI 53913, (608) 355-4000 - FAX**

**SOFT COUNT ASSOCIATE**

**Closing Date: 9/22/2010**

DEPARTMENT OF BUSINESS - HO-CHUNK CASINO-COUNT

**Location: BARABOO**

**Submit: Application**

**Pay Rate: 10.00**

**Status: FULL-TIME**

**Job Code: 100908O**

Qualifications: Minimum High School Diploma or equivalent. One year experience in responsible cash handling position. Ability to operate a calculator accurately and the office machines as required. Must have demonstrated competence in the use of mathematical skills, knowledge of accounting practices and cash handling ability. Must be self-motivated and able to work with minimal supervision. Proficiency in oral and written communications. **MUST BE BONDABLE.** Must have dexterity in both hands. Must be able to squat, twist, bend, lift, carry, grasp, walk and stand for long periods of time. Must have good eyesight, no color blindness. Must be able to move a cart with a weight of 2000 lbs., without assistance. Must be able to grasp and lift 5 lb. boxes at a rapid pace repetitively throughout the workweek. Must be able to lift and empty Table Drop boxes weighing 25-35lbs throughout the workweek. Valid driver's license, dependable transportation and proper insurance, if required. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation.

**Apply to: Ho-Chunk Gaming - Madison, 4002 Evan Acres Road, Madison, WI 53713, (608) 224-1801 - FAX**

**SLOT TECHNICIAN**

**Closing Date: 9/22/2010**

DEPARTMENT OF BUSINESS - DEJOPE-SLOTS

**Location: MADISON**

**Submit: Application and Resume**

**Pay Rate: 11.00**

**Status: FULL-TIME**

**Job Code: 100908P**

Qualifications: **MUST BE BONDABLE.** High School graduate or GED equivalent required, degree in electronics beneficial. Read, write and understand English, basic machine skills required. Must be able to pass Slot tests during probation period. Must be licensable according to Tribal Policy. Knowledge of computer operation, controls and robotics beneficial, but not required. Knowledge of Ohm's law beneficial, but not required. Knowledge of time out codes beneficial, but not required. Must have good eyesight, cannot be colorblind. Must be able to stand, bend and stoop. Must be able to lift 50 lbs. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation.

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**SYSTEMS TECHNICIAN**

**Closing Date: 9/22/2010**

DEPARTMENT OF ADMINISTRATION - IT-TOB

**Location: BLACK RIVER FALLS**

**Submit: Application and Resume**

**Pay Rate: 18.00**

**Status: FULL-TIME**

**Job Code: 100908Q**

Qualifications: Ability to work cooperatively in a team environment or independently as needed. Ability to maintain confidentiality and professional demeanor under all work circumstances. Must be able to lift 50 pounds from floor to overhead occasionally. Ability to work in a team environment or independently as needed. Minimum of two-year degree in computer field relating to PC Hardware or 4 years of work experience in Computer Repair (Technician). Minimum: CompTia A+ Certification, MCP in Windows 2000 or 2003. Recommended: CompTia Network + Certification. Experience in cabling, terminating and testing twisted pair and fiber. Experience in troubleshooting, diagnosis and correction of system failures. Experience working in a mixed environment of technologies and protocols. Proficient in Microsoft desktop applications. Background in Tribal or Government programs; gaming operations; HIPAA requirements. Must comply with tribal drug testing policy. Must apply for and be approved to hold a Ho-Chunk Nation Gaming License. Must be available for flexible work schedules; on-call as needed. Valid driver's license, dependable transportation and proper insurance.

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**YOUTH COORDINATOR**

**Closing Date: 9/22/2010**

DEPARTMENT OF SOCIAL SERVICES - YOUTH SERVICES

**Location: BLACK RIVER FALLS**

**Submit: Application**

**Pay Rate: 11.00**

**Status: FULL-TIME**

**Job Code: 100908R**

Qualifications: High school diploma or equivalent. Two years of experience working with youth in a structured program. Working experience facilitating youth discussion groups. Must have knowledge of Ho-Chunk or Native American culture and traditions. Working experience with Microsoft; Outlook, Word, Excel, Access, PowerPoint and Publisher. Must lead a non-abusive lifestyle; alcohol-free, substance-free and free of domestic violence required throughout employment. Must meet the "Minimum Standards of Character criteria" regarding a criminal background check as a condition of employment when working with Native American children. CPR certified or must be certified within 90 days of hire. Valid driver's license, dependable transportation and proper insurance. This position requires compliance with the Indian Child Protection and Family Violence Prevention Act, 25 U.S.C. Part 3207(c) and shall be subject to a background investigation as a condition of employment.

**PREVIOUS POSTINGS - FOR ALL FACILITIES  
(PLEASE REFER TO PREVIOUS POSTING - 9/1/2010 - FOR MORE INFORMATION)**

**Apply to: Ho-Chunk Gaming - Black River Falls, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX**

**SOFT COUNT ASSOCIATE**

**Closing Date: Open Until Filled**

DEPARTMENT OF BUSINESS - TOMAH WTC CASINO

**Location: TOMAH**

**Submit: Application**

**Pay Rate: \$10.00**

**Status: PART-TIME**

**Job Code: 090909S**

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**MENTAL HEALTH CLINICIAN**

**Closing Date: Open Until Filled**

DEPARTMENT OF HEALTH - HEALTH OFFICE - BRF

**Location: BLACK RIVER FALLS**

**Submit: Application and Resume**

**Pay Rate: \$20.00**

**Status: FULL-TIME**

**Job Code: 091021H**

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**PHARMACIST**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF HEALTH - HEALTH CLINIC - BRF

**Location: BLACK RIVER FALLS**

**Submit: Application and Resume**

**Pay Rate: DOQ**

**Status: FULL-TIME**

**Job Code: 100217H**

**Apply to: Ho-Chunk Gaming - Wisconsin Dells, S3214 A Hwy 12, Baraboo, WI 53913, (608) 355-4000 - FAX**

**LIFEGUARD**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF BUSINESS - HO-CHUNK CASINO/HOTEL

**Location: BARABOO**

**Submit: Application**

**Pay Rate: 8.00**

**Status: PART-TIME**

**Job Code: 100303H**

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**CLINIC PHYSICIAN**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF HEALTH - HEALTH CLINIC - BRF

**Location: BLACK RIVER FALLS**

**Submit: Application and Resume**

**Pay Rate: DOQ**

**Status: FULL-TIME**

**Job Code: 100707B**

**Apply to: Ho-Chunk Gaming - Wisconsin Dells, S3214 A Hwy 12, Baraboo, WI 53913, (608) 355-4000 - FAX**

**ROOM ATTENDANT**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF BUSINESS - HO-CHUNK HOTEL/CONVENTION CENTER

**Location: BARABOO**

**Submit: Application**

**Pay Rate: 10.00**

**Status: PART-TIME**

**Job Code: 100707P**

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**SOCIAL WORKER GRADE C**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF SOCIAL SERVICES - CHILD AND FAMILY SERVICES

**Location: BLACK RIVER FALLS**

**Submit: Application and Resume**

**Pay Rate: DOQ**

**Status: FULL-TIME**

**Job Code: 100707S**

**Apply to: Ho-Chunk Gaming - Wisconsin Dells, S3214 A Hwy 12, Baraboo, WI 53913, (608) 355-4000 - FAX**

**FRONT DESK SUPERVISOR**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF BUSINESS - HO-CHUNK HOTEL/CONVENTION CENTER

**Location: BARABOO**

**Submit: Application**

**Pay Rate: 12.00**

**Status: PART-TIME**

**Job Code: 100721J**

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**CERTIFIED MEDICAL ASSISTANT**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF HEALTH - HOUSE OF WELLNESS

**Location: BARABOO**

**Submit: Application and Resume**

**Pay Rate: 12.00**

**Status: FULL-TIME**

**Job Code: 100728B**

**Apply to: Ho-Chunk Gaming - Wisconsin Dells, S3214 A Hwy 12, Baraboo, WI 53913, (608) 355-4000 - FAX**

**ENVIRONMENTAL SERVICE PERSON**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF BUSINESS - HO-CHUNK CASINO - FACILITIES

**Location: BARABOO**

**Submit: Application**

**Pay Rate: \$9.00**

**Status: FULL-TIME/PART-TIME**

**Job Code: 100728G**

**Apply to: Ho-Chunk Gaming - Wisconsin Dells, S3214 A Hwy 12, Baraboo, WI 53913, (608) 355-4000 - FAX**

**BANQUET MANAGER**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF BUSINESS - HO-CHUNK HOTEL/CONVENTION CENTER

**Location: BARABOO**

**Submit: Application and Resume**

**Pay Rate: 12.00**

**Status: FULL-TIME**

**Job Code: 100804B**

**Apply to: Ho-Chunk Gaming - Wisconsin Dells, S3214 A Hwy 12, Baraboo, WI 53913, (608) 355-4000 - FAX**

**OFFICE MANAGER**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF BUSINESS - HO-CHUNK CASINO/HOTEL

**Location: BARABOO**

**Submit: Application and Resume**

**Pay Rate: 10.00**

**Status: FULL-TIME**

**Job Code: 100804P**

**Apply to: Ho-Chunk Gaming - Wittenburg, N7214 US Hwy 45, PO Box J, Wittenburg, WI 54499, (715) 253-3183**

**SECURITY OFFICER**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF BUSINESS - WITTENBERG CASINO-SECURITY

**Location: WITTENBERG**

**Submit: Application**

**Pay Rate: \$11.00**

**Status: FULL-TIME**

**Job Code: 100804U**

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**SOCIAL WORKER GRADE C**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF SOCIAL SERVICES - CHILD AND FAMILY SERVICES

**Location: WI DELLS/BARABOO**

**Submit: Application and Resume**

**Pay Rate: DOQ**

**Status: FULL-TIME**

**Job Code: 100804V**

- N** \*Ho-Chunk Preference will be applied in hiring.
- O** \*A completed application and resume (if specified) must be submitted and received in the appropriate Personnel or Human Resource office (identified above) no later than 4:00pm on the closing date to be considered for the posted position.
- T** \*All applicants will be subject to the Ho-Chunk Nation Drug, Alcohol and Controlled Substance Policy.
- E** \*Some of the jobs posted may require a gaming license.



DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

POST DATE: 9/8/2010

This listing can also be located at [www.ho-chunknation.com](http://www.ho-chunknation.com) and is normally updated on Wednesday of each week.

\*To be considered for this position(s) you must submit a copy of your degree/certification for education beyond high school.

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**DENTIST**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF HEALTH - HOUSE OF WELLNESS

**Location: BARABOO**

**Submit: Application and Resume**

**Pay Rate: DOQ**

**Status: FULL-TIME**

**Job Code: 100818B**

**Apply to: Ho-Chunk Gaming - Madison, 4002 Evan Acres Road, Madison, WI 53713, (608) 224-1801 - FAX**

**VALET PARKING ATTENDANT (1ST & 2ND SHIFTS)**

**Closing Date:**

**Open Until Filled**

DEPARTMENT OF BUSINESS - DEJOPE-MARKETING

**Location: MADISON**

**Submit: Application**

**Pay Rate: 7.00**

**Status: FULL-TIME/PART-TIME**

**Job Code: 100818S**

**Apply to: Ho-Chunk Gaming - Wisconsin Dells, S3214 A Hwy 12, Baraboo, WI 53913, (608) 355-4000 - FAX**

**ADMINISTRATIVE ASSISTANT**

**Closing Date:**

**9/8/2010**

DEPARTMENT OF BUSINESS - HO-CHUNK CASINO-FOOD & BEVERAGE

**Location: BARABOO**

**Submit: Application and Resume**

**Pay Rate: 9.00**

**Status: FULL-TIME**

**Job Code: 100825A**

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**BUILDING FACILITIES DIRECTOR**

**Closing Date:**

**9/8/2010**

DEPARTMENT OF BUSINESS - TRIBAL OFFICE BUILDING

**Location: BLACK RIVER FALLS**

**Submit: Application and Resume**

**Pay Rate: 17.00**

**Status: FULL-TIME**

**Job Code: 100825B**

**Apply to: Ho-Chunk Gaming - Madison, 4002 Evan Acres Road, Madison, WI 53713, (608) 224-1801 - FAX**

**CAGE CASHIER**

**Closing Date:**

**9/8/2010**

DEPARTMENT OF BUSINESS - DEJOPE-CAGE

**Location: MADISON**

**Submit: Application**

**Pay Rate: \$10.00**

**Status: FULL-TIME/PART-TIME**

**Job Code: 100825C**

**Apply to: Ho-Chunk Gaming - Black River Falls, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX**

**CAGE CASHIER (NIGHTS)**

**Closing Date:**

**9/8/2010**

DEPARTMENT OF BUSINESS - TOMAH WTC CASINO

**Location: TOMAH**

**Submit: Application**

**Pay Rate: \$10.00**

**Status: FULL-TIME**

**Job Code: 100825D**

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\*Some of the jobs posted may require a gaming license.



DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

POST DATE: 9/8/2010

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**Apply to: Ho-Chunk Gaming - Wittenburg, N7214 US Hwy 45, PO Box J, Wittenberg, WI 54499, (715) 253-3183**

**CASINO SHIFT MANAGER**

**Closing Date: 9/8/2010**

DEPARTMENT OF BUSINESS - WITTENBERG CASINO

**Location: WITTENBERG**

Submit: Application and Resume

Pay Rate: \$24.00

Status: FULL-TIME

Job Code: 100825E

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**CENTER DIRECTOR/LEAD TEACHER**

**Closing Date: 9/8/2010**

DEPARTMENT OF EDUCATION - EDUCATION HEADSTART

**Location: BLACK RIVER FALLS**

Submit: Application and Resume

Pay Rate: \$12.39

Status: FULL-TIME

Job Code: 100825F

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**COMMUNITY HEALTH DIRECTOR**

**Closing Date: Open Until Filled**

DEPARTMENT OF HEALTH - HEALTH CLINIC

**Location: BLACK RIVER FALLS**

Submit: Application and Resume

Pay Rate: DOQ

Status: FULL-TIME

Job Code: 100825G

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**COMMUNITY SUPPORTIVE SERVICES DIVISION COORDINATOR**

**Closing Date: 9/8/2010**

DEPARTMENT OF SOCIAL SERVICES -

**Location: BLACK RIVER FALLS**

Submit: Application and Resume

Pay Rate: \$15.00

Status: FULL-TIME

Job Code: 100825H

**Apply to: Ho-Chunk Gaming - Wisconsin Dells, S3214 A Hwy 12, Baraboo, WI 53913, (608) 355-4000 - FAX**

**FLOOR SALES**

**Closing Date: 9/8/2010**

DEPARTMENT OF BUSINESS - HO-CHUNK BINGO

**Location: BARABOO**

Submit: Application

Pay Rate: \$8.00

Status: FULL-TIME

Job Code: 100825I

**Apply to: Ho-Chunk Gaming - Wisconsin Dells, S3214 A Hwy 12, Baraboo, WI 53913, (608) 355-4000 - FAX**

**FOOD SERVER**

**Closing Date: 9/8/2010**

DEPARTMENT OF BUSINESS - HO-CHUNK CASINO-FOOD & BEVERAGE

**Location: BARABOO**

Submit: Application

Pay Rate: \$7.00

Status: PART-TIME

Job Code: 100825J

- N** \*Ho-Chunk Preference will be applied in hiring.
- O** \*A completed application and resume (if specified) must be submitted and received in the appropriate Personnel or Human Resource office (identified above) no later than 4:00pm on the closing date to be considered for the posted position.
- T** \*All applicants will be subject to the Ho-Chunk Nation Drug, Alcohol and Controlled Substance Policy.
- E** \*Some of the jobs posted may require a gaming license.



DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

POST DATE: 9/8/2010

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**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**HOME SCHOOL COORDINATOR**

**Closing Date: 9/8/2010**

DEPARTMENT OF SOCIAL SERVICES - YOUTH SERVICES

**Location: WI DELLS/BARABOO**

Submit: Application

Pay Rate: \$12.00

Status: FULL-TIME

Job Code: 100825K

**Apply to: Ho-Chunk Gaming - Madison, 4002 Evan Acres Road, Madison, WI 53713, (608) 224-1801 - FAX**

**MAINTENANCE SPECIALIST (2ND SHIFT)**

**Closing Date: 9/8/2010**

DEPARTMENT OF BUSINESS - DEJOPE-FACILITY

**Location: MADISON**

Submit: Application

Pay Rate: \$10.00

Status: FULL-TIME

Job Code: 100825L

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**MAINTENANCE WORKER II**

**Closing Date: 9/8/2010**

DEPARTMENT OF HEALTH - HEALTH CLINIC

**Location: BLACK RIVER FALLS**

Submit: Application

Pay Rate: 9.00

Status: FULL-TIME

Job Code: 100825M

**Apply to: Ho-Chunk Gaming - Black River Falls, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX**

**NIGHT AUDITOR**

**Closing Date: 9/8/2010**

DEPARTMENT OF BUSINESS - MAJESTIC PINES HOTEL

**Location: BLACK RIVER FALLS**

Submit: Application

Pay Rate: \$9.00

Status: FULL-TIME

Job Code: 100825N

**Apply to: Ho-Chunk Gaming - Madison, 4002 Evan Acres Road, Madison, WI 53713, (608) 224-1801 - FAX**

**PURCHASING AGENT**

**Closing Date: 9/8/2010**

DEPARTMENT OF BUSINESS - DEJOPE GAMING-PURCHASING

**Location: MADISON**

Submit: Application and Resume

Pay Rate: \$10.00

Status: FULL-TIME

Job Code: 100825O

**Apply to: Ho-Chunk Gaming - Wisconsin Dells, S3214 A Hwy 12, Baraboo, WI 53913, (608) 355-4000 - FAX**

**RESTAURANT/BEVERAGE SERVICES SUPERVISOR**

**Closing Date: 9/8/2010**

DEPARTMENT OF BUSINESS - HO-CHUNK CASINO-FOOD & BEVERAGE

**Location: BARABOO**

Submit: Application

Pay Rate: \$11.00

Status: FULL-TIME

Job Code: 100825P

**N** \*Ho-Chunk Preference will be applied in hiring.

**O** \*A completed application and resume (if specified) must be submitted and received in the appropriate Personnel or Human Resource office (identified above) no later than 4:00pm on the closing date to be considered for the posted position.

**T** \*All applicants will be subject to the Ho-Chunk Nation Drug, Alcohol and Controlled Substance Policy.

**E** \*Some of the jobs posted may require a gaming license.



DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

POST DATE: 9/8/2010

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**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**RETAIL ASSOCIATE**

**Closing Date: 9/8/2010**

DEPARTMENT OF BUSINESS - GIFTSHOP

**Location: BARABOO**

Submit: Application

Pay Rate: \$8.00

Status: FULL-TIME

Job Code: 100825Q

**Apply to: Ho-Chunk Gaming - Black River Falls, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX**

**SENIOR MANAGER-PUBLIC RELATIONS**

**Closing Date: 9/8/2010**

DEPARTMENT OF BUSINESS - MAJESTIC PINES CASINO-MARKETING

**Location: BLACK RIVER FALLS**

Submit: Application and Resume

Pay Rate: 13.00

Status: FULL-TIME

Job Code: 100825R

**Apply to: Ho-Chunk Gaming - Wisconsin Dells, S3214 A Hwy 12, Baraboo, WI 53913, (608) 355-4000 - FAX**

**SLOT TECHNICIAN**

**Closing Date: 9/8/2010**

DEPARTMENT OF BUSINESS - HO-CHUNK CASINO - SLOTS

**Location: BARABOO**

Submit: Application

Pay Rate: \$11.00

Status: FULL-TIME

Job Code: 100825S

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**SURVEILLANCE AGENT**

**Closing Date: 9/8/2010**

DEPARTMENT OF JUSTICE - MAJESTIC PINES CASINO-SURVEILLANCE

**Location: BLACK RIVER FALLS**

Submit: Application

Pay Rate: \$11.00

Status: FULL-TIME

Job Code: 100825T

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**SURVEILLANCE AGENT**

**Closing Date: 9/8/2010**

DEPARTMENT OF JUSTICE - DEJOPE-SURVEILLANCE

**Location: MADISON**

Submit: Application and Resume

Pay Rate: \$11.00

Status: FULL-TIME

Job Code: 100825U

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**SURVEILLANCE AGENT**

**Closing Date: 9/8/2010**

DEPARTMENT OF JUSTICE - RAINBOW-SURVEILLANCE

**Location: NEKOOSA**

Submit: Application

Pay Rate: \$11.00

Status: FULL-TIME

Job Code: 100825V

- N** \*Ho-Chunk Preference will be applied in hiring.
- O** \*A completed application and resume (if specified) must be submitted and received in the appropriate Personnel or Human Resource office (identified above) no later than 4:00pm on the closing date to be considered for the posted position.
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DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

POST DATE: 9/8/2010

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**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**SURVEILLANCE INVESTIGATOR**

**Closing Date: 9/8/2010**

DEPARTMENT OF JUSTICE - MAJESTIC PINES CASINO-SURVEILLANCE

**Location: BLACK RIVER FALLS**

Submit: Application and Resume

Pay Rate: \$13.00

Status: FULL-TIME

Job Code: 100825W

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**DELIVERY DRIVER**

**Closing Date: 9/15/2010**

DEPARTMENT OF BUSINESS - DISTRIBUTION CENTER

**Location: TOMAH**

Submit: Application

Pay Rate: 9.00

Status: FULL-TIME

Job Code: 100901A

**Apply to: Ho-Chunk Gaming - Wisconsin Dells, S3214 A Hwy 12, Baraboo, WI 53913, (608) 355-4000 - FAX**

**GUEST SERVICE REPRESENTATIVE**

**Closing Date: Open Until Filled**

DEPARTMENT OF BUSINESS - HO-CHUNK HOTEL/CONVENTION CENTER

**Location: BARABOO**

Submit: Application

Pay Rate: 8.00

Status: PART-TIME

Job Code: 100901B

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**HO-CHUNK RESEARCHER/PROJECTS COORDINATOR**

**Closing Date: 9/15/2010**

DEPARTMENT OF HERITAGE PRESERVATION - HERITAGE-CULTURAL

**Location: BLACK RIVER FALLS**

Submit: Application and Resume

Pay Rate: 16.00

Status: FULL-TIME

Job Code: 100901C

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**HOUSING FINANCIAL DIVISION MANAGER**

**Closing Date: 9/15/2010**

DEPARTMENT OF HOUSING -

**Location: TOMAH**

Submit: Application and Resume

Pay Rate: \$20.00

Status: FULL-TIME

Job Code: 100901D

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**NUTRITION DIRECTOR**

**Closing Date: 9/15/2010**

DEPARTMENT OF HEALTH - HEALTH CLINIC

**Location: BLACK RIVER FALLS**

Submit: Application and Resume

Pay Rate: 18.00

Status: FULL-TIME

Job Code: 100901E

**N** \*Ho-Chunk Preference will be applied in hiring.

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**T** \*All applicants will be subject to the Ho-Chunk Nation Drug, Alcohol and Controlled Substance Policy.

**E** \*Some of the jobs posted may require a gaming license.



DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

POST DATE: 9/8/2010

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**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**PATIENT SERVICES COORDINATOR** Closing Date: 9/15/2010  
DEPARTMENT OF HEALTH - HOUSE OF WELLNESS  
Location: BARABOO  
Submit: Application Pay Rate: 10.00 Status: FULL-TIME Job Code: 100901F

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**RENTAL HVAC TECHNICIAN** Closing Date: 9/15/2010  
DEPARTMENT OF HOUSING - PROPERTY MANAGEMENT  
Location: TOMAH  
Submit: Application and Resume Pay Rate: 17.00 Status: FULL-TIME Job Code: 100901G

**Apply to: Ho-Chunk Gaming - Black River Falls, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX**

**REVENUE AUDIT CLERK** Closing Date: 9/15/2010  
DEPARTMENT OF BUSINESS - TOMAH WTC CASINO  
Location: TOMAH  
Submit: Application Pay Rate: 9.00 Status: PART-TIME Job Code: 100901H

**Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX**

**SECRETARY III** Closing Date: 9/15/2010  
DEPARTMENT OF BUSINESS - BUSINESS OFFICE  
Location: BLACK RIVER FALLS  
Submit: Application and Resume Pay Rate: \$8.00 Status: FULL-TIME Job Code: 100901I

**Apply to: Ho-Chunk Gaming - Black River Falls, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX**

**SECURITY OFFICER** Closing Date: 9/15/2010  
DEPARTMENT OF BUSINESS - TOMAH WTC CASINO  
Location: TOMAH  
Submit: Application and Resume Pay Rate: 11.00 Status: FULL-TIME Job Code: 100901J

**Apply to: Ho-Chunk Gaming - Black River Falls, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX**

**SENIOR AUDITOR** Closing Date: 9/15/2010  
DEPARTMENT OF BUSINESS - MAJESTIC PINES-REVENUE  
Location: BLACK RIVER FALLS  
Submit: Application Pay Rate: 11.00 Status: FULL-TIME Job Code: 100901K

**N** \*Ho-Chunk Preference will be applied in hiring.  
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DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

POST DATE: 9/8/2010

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Apply to: Ho-Chunk Gaming - Madison, 4002 Evan Acres Road, Madison, WI 53713, (608) 224-1801 - FAX

SLOT FLOORPERSON

Closing Date: 9/15/2010

DEPARTMENT OF BUSINESS - DEJOPE-SLOTS

Location: MADISON

Submit: Application

Pay Rate: 10.00

Status: FULL-TIME

Job Code: 100901L

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