



DEPARTMENT OF PERSONNEL

HO-CHUNK NATION JOB POSTING

This listing can also be located at www.ho-chunknation.com
and is updated normally on Wednesday of each week.

POST DATE 01/13/2010

*To be considered for position(s) you must submit a copy of your degree/certification for education claimed beyond high school.

Apply to: DeJope Gaming, 4002 Evan Acres Road, Madison, WI 53713, (608) 224-1801 - FAX

CAGE CASHIER

DEPARTMENT OF BUSINESS - DEJOPE-CAGE

Closing Date: Open Until Filled

Location: MADISON

Submit: APPLICATION

Pay Rate:\$10.00

Status:FULL-TIME

Job Code: 100113A

Qualifications: MUST BE BONDABLE. Ability to accurately use a calculator and other office machines as required. Must have demonstrated competence in mathematical skills, knowledge of accounting procedures and cash handling ability. Must be trustworthy. Must have working knowledge of gaming operation. Effectively represent the gaming enterprises in public and follow the chain of command. Reads, writes, and understands English. Cannot be colorblind. Must have good eyesight. Must have dexterity in both hands. Infrequent lifting of up to 100 lbs. Primary lifting requirements is 10-25 lbs on consistent basis. Must be able to walk, stoop, bend, and stand for long periods of time. One to three years of appropriate experience. Must have high school diploma or GED. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation.

Apply to: Ho-Chunk North Casino, N7214 US Hwy 45, PO Box J, Wittenberg, WI 54499, (715) 253-3183

CAGE SHIFT SUPERVISOR

DEPARTMENT OF BUSINESS - WITTENBERG CASINO-CAGE

Closing Date: 1/27/2010

Location: WITTENBERG

Submit: APPLICATION AND RESUME

Pay Rate:\$12.00

Status:FULL-TIME

Job Code: 100113B

Qualifications: MUST BE BONDABLE. Knowledge of generally accepted accounting principles and procedures. Knowledge of modern business administration. Proficiency in communication and written skills. Reads, writes and understands English. Able to work with minimal supervision and trustworthy. Flexible working hours availability. Must have good eyesight. Must have dexterity in both hands. Infrequent lifting of up to 100 pounds. Primary lifting requirements is 10- 25 pounds on a consistent basis. Must be able to walk, stoop, bend, and stand for long periods of time. Two years training in accounting or related field. Three years experience in bookkeeping, accounting or responsible cash handling. Computer and supervisory skills desirable. Must have a high school diploma or GED. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation.

Apply to: Ho-Chunk Casino/Bingo/Hotel, S3214 A Hwy 12, Baraboo, WI 53913, (608) 355-4000 - FAX

CONCESSIONAIRE

DEPARTMENT OF BUSINESS - HO-CHUNK BINGO

Closing Date: 1/27/2010

Location: BARABOO

Submit: APPLICATION

Pay Rate:\$8.00

Status:PART-TIME

Job Code: 100113C

Qualifications: Must have high school diploma or equivalent. Experience in preparing food and serving customers. Have demonstrated competence in mathematical skills and account practices. Proficient in operating calculators and cash registers. Must be in good health; submit proof of non-communicable disease (i.e. tuberculosis, hepatitis). Congenial personality and attitude with a courteous and friendly attitude toward the general public/customers. Neat in appearance and well groomed. Pass inquiry/security background check. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation.

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T Human Resource office (identified above) no later than 4:00pm on the closing date to be considered for the posted position.
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MAINTENANCE SUPERVISOR

DEPARTMENT OF BUSINESS - DEJOPE-FACILITY

Closing Date: Open Until Filled

Location: MADISON

Submit: APPLICATION AND RESUME

Pay Rate:\$13.00

Status:FULL-TIME

Job Code: 100113D

Qualifications: Knowledge of electrical, plumbing, heating, masonry and carpentry. Knowledge of inventory of all units, tools and materials of real property. Knowledge of techniques involved in inspections, analyzing and repair of simple to complex housing maintenance problems. Cost analysis for materials in the repair of buildings. Must have a valid driver's license, dependable transportation and liability insurance. Two years experience in general maintenance work. Strong analytical and written skills. Must have thorough knowledge of building systems, HVAC, electrical, structural, plumbing and grounds. Four to six years appropriate experience. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation.

Apply to: Ho-Chunk Casino/Bingo/Hotel, S3214 A Hwy 12, Baraboo, WI 53913, (608) 355-4000 - FAX

ROOM ATTENDANT

DEPARTMENT OF BUSINESS - HO-CHUNK CASINO/HOTEL

Closing Date: Open Until Filled

Location: BARABOO

Submit: APPLICATION

Pay Rate:\$10.00

Status:PART-TIME

Job Code: 100113E

Qualifications: Ability to work varying hours and days, (including weekends, evenings, and holidays). Ability to maintain acceptable attendance. Ability to maintain a positive, cheerful disposition and be a team player. Preferred High school diploma or equivalent is preferred. Previous hotel-related experience beneficial. Must be 18 years of age or older. Must be able to read, write, and follow written documentation and verbal instruction. Must be bondable. Must be able to perform the Physical Demand requirements as a Room Attendant. Able to stoop, kneel, reach, push, pull, bend, twist, lift and climb. Position requires visual acuity, color perception, sense of smell, and eye-hand coordination. Continually lift up to 25 pounds occasionally lift up to 50 pounds, and seldom lift up to 100 pounds, with assistance. Must be able to work in a smoking environment. Must be able to work with various chemicals. Must be able to wear Personal Protective Equipment, including required Safety Shoes. Must be able to take orders, receive multiple requests, follow directions, complete a high workload of duties, complete additional training, and adhere to a dress code.

Apply to: Majestic Pines Casino & Bingo, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX

TRAFFIC CONTROL

DEPARTMENT OF BUSINESS - MAJESTIC PINES CASINO-MARKETING

Closing Date: 1/27/2010

Location: BLACK RIVER FALLS

Submit: APPLICATION

Pay Rate:\$8.00

Status:FULL-TIME

Job Code: 100113F

Qualifications: No previous experience necessary. Must be able to work in all types of weather conditions, from hot and humid to sub zero weather. Must be physically able to be on your feet for your shift. Must have a valid driver's license, liability insurance, and dependable transportation. Must have an excellent driving record, with the ability to drive both standard and automatic vehicle is a plus, but not required. Will train, no skills necessary. Must be personable and polite. High School Diploma or equivalent, GED. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation.

PREVIOUS POSTINGS - FOR ALL FACILITIES

(PLEASE REFER TO PREVIOUS POSTING - 01/06/2010 - FOR MORE INFORMATION)

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MAINTENANCE SPECIALIST

DEPARTMENT OF BUSINESS - DEJOPE-FACILITY

Closing Date: Open Until Filled

Location: MADISON

Submit: APPLICATION

Pay Rate:\$10.00

Status:FULL-TIME

Job Code: 090715G

Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

CLINIC PHYSICIAN

DEPARTMENT OF HEALTH AND SOCIAL SERVICES - HEALTH - BARABOO

Closing Date: Open Until Filled

Location: BARABOO

Submit: APPLICATION AND RESUME

Pay Rate:DOQ

Status:FULL-TIME

Job Code: 090902D

Apply to: Ho-Chunk North Casino, N7214 US Hwy 45, PO Box J, Wittenberg, WI 54499, (715) 253-3183

SLOT SHIFT SUPERVISOR

DEPARTMENT OF BUSINESS - WITTENBERG CASINO-SLOTS

Closing Date: Open Until Filled

Location: WITTENBERG

Submit: APPLICATION

Pay Rate:\$13.00

Status:FULL-TIME

Job Code: 090909P

Apply to: Majestic Pines Casino & Bingo, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX

SOFT COUNT ASSOCIATE

DEPARTMENT OF BUSINESS - TOMAH WTC CASINO

Closing Date: Open Until Filled

Location: TOMAH

Submit: APPLICATION

Pay Rate:\$10.00

Status:PART-TIME

Job Code: 090909S

Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

FAMILY NURSE PRACTITIONER/NURSING SUPERVISOR

DEPARTMENT OF HEALTH AND SOCIAL SERVICES - HOUSE OF WELLNESS

Closing Date: Open Until Filled

Location: BARABOO

Submit: APPLICATION AND RESUME

Pay Rate:DOQ

Status:FULL-TIME

Job Code: 090923D

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SECURITY OFFICER-1ST SHIFT

DEPARTMENT OF BUSINESS - DEJOPE-SECURITY

Closing Date: Open Until Filled

Location: MADISON

Submit: APPLICATION

Pay Rate:\$11.00

Status:PART-TIME

Job Code: 090930L

Apply to: DeJope Gaming, 4002 Evan Acres Road, Madison, WI 53713, (608) 224-1801 - FAX

SECURITY OFFICER-3RD SHIFT

DEPARTMENT OF BUSINESS - DEJOPE-SECURITY

Closing Date: Open Until Filled

Location: MADISON

Submit: APPLICATION

Pay Rate:\$11.00

Status:FULL-TIME

Job Code: 090930M

Apply to: DeJope Gaming, 4002 Evan Acres Road, Madison, WI 53713, (608) 224-1801 - FAX

HOST/HOSTESS CASHIER

DEPARTMENT OF BUSINESS - DEJOPE FOOD & BEVERAGE

Closing Date: Open Until Filled

Location: MADISON

Submit: APPLICATION

Pay Rate:\$8.00

Status:FULL-TIME/PART-TIME

Job Code: 091007E

Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

SOCIAL WORKER GRADE C

DEPARTMENT OF HEALTH AND SOCIAL SERVICES - CHILD AND FAMILY SERVICES

Closing Date: Open Until Filled

Location: BLACK RIVER FALLS

Submit: APPLICATION AND RESUME

Pay Rate:DOQ

Status:FULL-TIME

Job Code: 091007L

Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

CLINIC REGISTERED NURSE (NURSE 4)

DEPARTMENT OF HEALTH - HOUSE OF WELLNESS

Closing Date: Open Until Filled

Location: BARABOO

Submit: APPLICATION AND RESUME

Pay Rate:\$17.00

Status:FULL-TIME

Job Code: 091014B

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ENVIRONMENTAL SERVICE PERSON DEPARTMENT OF BUSINESS - DEJOPE-FACILITY

Closing Date: Open Until Filled

Location: MADISON

Submit: APPLICATION

Pay Rate:\$9.00

Status:FULL-TIME

Job Code: 091021F

Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

MENTAL HEALTH CLINICIAN DEPARTMENT OF HEALTH - HEALTH OFFICE - BRF

Closing Date: Open Until Filled

Location: BLACK RIVER FALLS

Submit: APPLICATION AND RESUME

Pay Rate:\$20.00

Status:FULL-TIME

Job Code: 091021H

Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

LEGISLATIVE COUNSEL LEGISLATIVE OFFICE - LEGISLATIVE - TOB

Closing Date: Open Until Filled

Location: BLACK RIVER FALLS

Submit: APPLICATION AND RESUME

Pay Rate:DOQ

Status:FULL-TIME

Job Code: 091028F

Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

CASE MANAGEMENT AIDE DEPARTMENT OF SOCIAL SERVICES - CHILD AND FAMILY SERVICES

Closing Date: Open Until Filled

Location: BLACK RIVER FALLS

Submit: APPLICATION AND RESUME

Pay Rate:\$10.00

Status:FULL-TIME

Job Code: 091104D

Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

CERTIFIED MEDICAL ASSISTANT DEPARTMENT OF HEALTH - HEALTH CLINIC - BRF

Closing Date: Open Until Filled

Location: BLACK RIVER FALLS

Submit: APPLICATION AND RESUME

Pay Rate:\$12.00

Status:FULL-TIME

Job Code: 091111A

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CLINIC REGISTERED NURSE/NURSE EDUCATOR

Closing Date: Open Until Filled

DEPARTMENT OF HEALTH - HEALTH CLINIC - BRF

Location: **BLACK RIVER FALLS**

Submit: **APPLICATION AND RESUME**

Pay Rate:DOQ

Status:FULL-TIME

Job Code: 091125B

Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

JUVENILE JUSTICE PROGRAM SUPERVISOR

Closing Date: Open Until Filled

DEPARTMENT OF SOCIAL SERVICES - SOCIAL SERVICES BRF OFFICE

Location: **BLACK RIVER FALLS**

Submit: **APPLICATION AND RESUME**

Pay Rate:\$18.00

Status:FULL-TIME

Job Code: 091125H

Apply to: DeJope Gaming, 4002 Evan Acres Road, Madison, WI 53713, (608) 224-1801 - FAX

SLOT FLOORPERSON

Closing Date: Open Until Filled

DEPARTMENT OF BUSINESS - DEJOPE-SLOTS

Location: **MADISON**

Submit: **APPLICATION**

Pay Rate:\$10.00

Status:FULL-TIME

Job Code: 091202D

Apply to: Ho-Chunk North Casino, N7214 US Hwy 45, PO Box J, Wittenberg, WI 54499, (715) 253-3183

SECURITY OFFICER

Closing Date: Open Until Filled

DEPARTMENT OF BUSINESS - WITTENBERG CASINO-SECURITY

Location: **WITTENBERG**

Submit: **APPLICATION**

Pay Rate:\$11.00

Status:FULL-TIME

Job Code: 091223F

Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

EXECUTIVE ADMINISTRATIVE ASSISTANT

Closing Date: 1/13/2010

DEPARTMENT OF SOCIAL SERVICES - SOCIAL SERVICES BRF OFFICE

Location: **BLACK RIVER FALLS**

Submit: **APPLICATION AND RESUME**

Pay Rate:\$10.00

Status:FULL-TIME

Job Code: 091230A

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MAINTENANCE WORKER I

DEPARTMENT OF HEALTH - HOUSE OF WELLNESS

Closing Date: 1/13/2010

Location: **BARABOO**

Submit: **APPLICATION**

Pay Rate: \$8.00

Status: **FULL-TIME**

Job Code: **091230B**

Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

MAINTENANCE WORKER II

DEPARTMENT OF HEALTH - HEALTH OFFICE - BRF

Closing Date: 1/13/2010

Location: **BLACK RIVER FALLS**

Submit: **APPLICATION**

Pay Rate: \$9.00

Status: **FULL-TIME**

Job Code: **091230C**

Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

PHARMACIST

DEPARTMENT OF HEALTH - HEALTH CLINIC - BRF

Closing Date: 1/13/2010

Location: **BLACK RIVER FALLS**

Submit: **APPLICATION AND RESUME**

Pay Rate: **DOQ**

Status: **FULL-TIME**

Job Code: **091230D**

Apply to: Ho-Chunk North Casino, N7214 US Hwy 45, PO Box J, Wittenberg, WI 54499, (715) 253-3183

PROMOTIONS HOST/HOSTESS

DEPARTMENT OF BUSINESS - WITTENBERG CASINO-MARKETING

Closing Date: 1/13/2010

Location: **WITTENBERG**

Submit: **APPLICATION**

Pay Rate: \$9.00

Status: **FULL-TIME/PART-TIME**

Job Code: **091230E**

Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

RECORDS CLERK II

DEPARTMENT OF HOUSING - HOUSING - TOMAH

Closing Date: 1/13/2010

Location: **TOMAH**

Submit: **APPLICATION**

Pay Rate: \$9.00

Status: **FULL-TIME**

Job Code: **091230F**

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SENIOR MANAGER - FOOD & BEVERAGE

Closing Date: 1/13/2010

DEPARTMENT OF BUSINESS - HO-CHUNK CASINO-FOOD & BEVERAGE

Location: BARABOO

Submit: APPLICATION AND RESUME

Pay Rate:\$17.00

Status:FULL-TIME

Job Code: 091230G

Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

MEDICAL RECORDS CLERK

Closing Date: 1/20/2010

DEPARTMENT OF HEALTH - HOUSE OF WELLNESS

Location: BARABOO

Submit: APPLICATION

Pay Rate:\$10.00

Status:FULL-TIME

Job Code: 100106A

Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

SALES PROFESSIONAL

Closing Date: 1/20/2010

DEPARTMENT OF BUSINESS - DISTRIBUTION CENTER

Location: TOMAH

Submit: APPLICATION AND RESUME

Pay Rate:\$11.00

Status:FULL-TIME

Job Code: 100106B

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