



DEPARTMENT OF PERSONNEL
HO-CHUNK NATION JOB POSTING

POST DATE 08/26/2009

*To be considered for position(s) you must submit a copy of your degree/certification for education claimed beyond high school.

Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

DIVISION MANAGER

DEPARTMENT OF HERITAGE PRESERVATION - DNR

Closing Date: 9/16/2009

Location: BLACK RIVER FALLS

Submit: APPLICATION, RESUME AND LETTER OF APPLICATION Pay Rate:\$16.00 Status:FULL-TIME Job Code: 090826A

Qualifications: Bachelor's Degree in Civil Engineering, Planning or Land Use Studies; OR equivalent field of study. Minimum of two years work experience in a governmental agency dealing with land use, environmental and natural resource issues. Knowledgeable of a wide scope of lands, environmental and natural resource issues, including but not limited to: remote sensing; surveying; cartography; real estate appraisals; land purchases; Phase I environmental assessments; State of Wisconsin Land Use and Environmental Law; and land use planning theories, processes and methodologies. Knowledgeable of Federal Indian Law terminology, history and regulations of Indian ownership. Familiarity with Geographical Information Systems concepts and software packages. Demonstrate excellent managerial and supervisory skills. Exceptional written and verbal communication skills required, including knowledge of computer word processing and spreadsheet software. Valid driver's license, dependable transportation and proper insurance.

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DOMESTIC ABUSE ADVOCATE

DEPARTMENT OF HEALTH AND SOCIAL SERVICES - SOCIAL SERVICES

Closing Date: 9/9/2009

Location: BARABOO

Submit: APPLICATION AND RESUME Pay Rate:\$12.00 Status:FULL-TIME Job Code: 090826B

Qualifications: High school diploma or equivalent, individual shall be a para-professional within the Social Work field or related disciplines (i.e. psychology, sociology, social sciences etc.) Bachelor's Degree preferred. Minimum of four years post high school experience in the Social Work or related disciplines. Understanding of Domestic Violence issues. Professional experience in human service field preferred. Understanding of Ho-Chunk culture and traditions, a plus. Non-abusive, healthy lifestyle is required. Possession of working vehicle, valid Wisconsin driver's license and proper insurance.

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FAMILY AND COMMUNITY PARTNERSHIP COORDINATOR

DEPARTMENT OF EDUCATION - EDUCATION HEADSTART

Closing Date: 9/9/2009

Location: TOMAH

Submit: APPLICATION AND RESUME Pay Rate:\$12.17 Status:FULL-TIME Job Code: 090826C

Qualifications: Bachelor's Degree in Social Work OR Associate Degree in Human Service field WITH three years applicable experience. Early childhood II & I course work or willing to obtain within the first year of employment. Ability to obtain a physical and good health standing within 45 days of employment. Must be trustworthy, sincere, and able to serve as a bridge in communications between Head Start multi-cultural families and community resources. Have experience as a community representative and a child/family advocate. Must be familiar with the Ho-Chunk culture, communities and families. Ability to work as a team player and cooperatively with governing boards. Ability to maintain complete and respectful confidentiality of program participants. Willing to travel for business and/or training. Valid Wisconsin driver's license, dependable transportation and proper insurance.

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Apply to: Ho-Chunk Casino/Bingo/Hotel, S3214 A Hwy 12, Baraboo, WI 53913, (608) 355-4000 - FAX

MAINTENANCE SUPERVISOR

Closing Date: 9/9/2009

DEPARTMENT OF BUSINESS - HO-CHUNK CASINO - FACILITIES

Location: BARABOO

Submit: APPLICATION AND RESUME

Pay Rate:\$13.00

Status:FULL-TIME

Job Code: 090826D

Qualifications: Knowledge of electrical, plumbing, heating, masonry and carpentry. Knowledge of inventory of all units, tools and materials of real property. Knowledge of techniques involved in inspections, analyzing and repair of simple to complex housing maintenance problems. Cost analysis for materials in the repair of buildings. Must have a valid driver's license, dependable transportation and liability insurance. Two years experience in general maintenance work. Strong analytical and written skills. Must have thorough knowledge of building systems, HVAC, electrical, structural, plumbing and grounds. Four to six years appropriate experience. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation.

Apply to: DeJope Gaming, 4002 Evan Acres Road, Madison, WI 53713, (608) 224-1801 - FAX

PRODUCTION COOK

Closing Date: 9/9/2009

DEPARTMENT OF BUSINESS - DEJOPE FOOD & BEVERAGE

Location: MADISON

Submit: APPLICATION

Pay Rate:\$9.00

Status:FULL-TIME

Job Code: 090826E

Qualifications: Excellent cooking skills, able to follow proper sanitation and food safety guidelines. High school diploma or GED. 1-3 years of appropriate experience preferred. All casino employees will be subject to the Criminal and Background restrictions of the Ho-Chunk Nation.

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RETAIL ASSOCIATE

Closing Date: 9/9/2009

DEPARTMENT OF BUSINESS - GIFTSHOP

Location: BARABOO

Submit: APPLICATION

Pay Rate:\$8.00

Status:FULL-TIME

Job Code: 090826F

Qualifications: High school diploma or equivalent. Knowledge of policy and procedures, plus OSHA, EPA regulations for store operations. Possess good math skills, excellent customer service skills (friendly and courteous). Trustworthy, healthy and timely. Ability to lift a maximum of fifty (50) pounds from floor to shelf. Must meet Ho-Chunk bonding requirements. Valid driver's license, dependable transportation and proper insurance, may be required.

Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

RETAIL ASSOCIATE

Closing Date: 9/9/2009

DEPARTMENT OF BUSINESS - WHITETAILE - BRF

Location: BLACK RIVER FALLS

Submit: APPLICATION

Pay Rate:\$8.00

Status:FULL-TIME/PART-TIME

Job Code: 090826G

Qualifications: High school diploma or equivalent. Knowledge of policy and procedures, plus OSHA, EPA regulations for store operations. Possess good math skills, excellent customer service skills (friendly and courteous). Trustworthy, healthy and timely. Ability to lift a maximum of fifty (50) pounds from floor to shelf. Must meet Ho-Chunk bonding requirements. Valid driver's license, dependable transportation and proper insurance, may be required.

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SAFETY ADMINISTRATOR

DEPARTMENT OF LABOR -

Closing Date: 9/9/2009

Location: BLACK RIVER FALLS

Submit: APPLICATION AND RESUME

Pay Rate:\$23.00

Status:FULL-TIME

Job Code: 090826H

Qualifications: A Bachelors Degree in Safety, Occupational Health Loss Control or other closely related field or at least a minimum of 8 years experience. Have a minimum of 2-5 years of progressively increasing management experience, with emphasis in areas of Occupational Safety and Health or Public Safety and Health. Progressive experience in developing, implementing and managing safety and occupational health and public safety programs. Possesses knowledge and experience in disaster/emergency management planning and hazard mitigation. Possesses experience in training workers, supervisors, managers, or other occupational safety and health personnel in occupational safety, health and emergency management duties. Designing or modifying workplaces, process, products, or other systems to control or eliminate hazards. Possesses experience in the inspection and surveying workplaces, processes, or other systems for compliance with established occupational safety and health policies or standards and to identify potential new hazards. Knowledge of the standard principles, practices, methods and techniques of Worker's Compensation. Thorough understanding of and ability to enforce all Ho-Chunk Nation, federal, state, and local regulations. Must possess excellent organizational skills with ability to plan and prioritize effectively. Good interpersonal and communication skills required. Able to work flexible hours, including evenings and weekends. Valid driver's license, dependable transportation and proper insurance.

Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

SHIFT LEADER

DEPARTMENT OF BUSINESS - WHITETAIL - BRF

Closing Date: 9/9/2009

Location: BLACK RIVER FALLS

Submit: APPLICATION

Pay Rate:\$9.00

Status:FULL-TIME

Job Code: 090826I

Qualifications: Possesses the knowledge, skills, and abilities required for the Convenience Store Clerk. Previous experience as a sales clerk or lower management, preferably in convenience store/fuels sales. Has the potential, desire and commitment to be promoted to a Store Manager. Is flexible and responsive. Maintains a level of stability, impartiality and reliability. Possesses the personality and ability to relate to customers and fellow employees in a manner that renders fast, efficient and courteous customer service. Must have a high school diploma or GED.

PREVIOUS POSTINGS - FOR ALL FACILITIES
(PLEASE REFER TO PREVIOUS POSTING - 08/19/2009 - FOR MORE INFORMATION)

Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

CLINIC PHYSICIAN

DEPARTMENT OF HEALTH AND SOCIAL SERVICES - HEALTH CLINIC

Closing Date: Open Until Filled

Location: BLACK RIVER FALLS

Submit: APPLICATION AND RESUME

Pay Rate:DOQ

Status:FULL-TIME

Job Code: 071024F

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Apply to: Majestic Pines Casino & Bingo, W9010 Hwy 54 East, Black River Falls, WI 54615, (715) 284-7582 - FAX

SHUTTLE DRIVER (WKENDS CDL W/PASS. ENDORSEMENT)

Closing Date: Open Until Filled

DEPARTMENT OF BUSINESS - MAJESTIC PINES CASINO-FACILITIES

Location: BLACK RIVER FALLS

Submit: APPLICATION AND RESUME

Pay Rate:\$10.00

Status:PART-TIME

Job Code: 080116L

Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

CLINIC REGISTERED NURSE

Closing Date: Open Until Filled

DEPARTMENT OF HEALTH AND SOCIAL SERVICES - HEALTH CLINIC - BRF

Location: BLACK RIVER FALLS

Submit: APPLICATION AND RESUME

Pay Rate:\$17.00

Status:FULL-TIME

Job Code: 081224A

Apply to: DeJope Gaming, 4002 Evan Acres Road, Madison, WI 53713, (608) 224-1801 - FAX

MAINTENANCE SPECIALIST

Closing Date: Open Until Filled

DEPARTMENT OF BUSINESS - DEJOPE-FACILITY

Location: MADISON

Submit: APPLICATION

Pay Rate:\$10.00

Status:FULL-TIME

Job Code: 090715G

Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

PHARMACIST

Closing Date: Open Until Filled

DEPARTMENT OF HEALTH AND SOCIAL SERVICES - HEALTH

Location: BRF/BARABOO-HOW

Submit: APPLICATION AND RESUME

Pay Rate:\$45.00

Status:FULL-TIME

Job Code: 090805N

Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

REPORTER I

Closing Date: Open Until Filled

DEPARTMENT OF ADMINISTRATION - NEWSLETTER - TOB

Location: BLACK RIVER FALLS

Submit: APPLICATION AND RESUME

Pay Rate:\$10.00

Status:FULL-TIME

Job Code: 090805Q

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CERTIFIED ALCOHOL & DRUG COUNSELOR II

DEPARTMENT OF HEALTH AND SOCIAL SERVICES - HOUSE OF WELLNESS

Closing Date: 8/26/2009

Location: BARABOO

Submit: APPLICATION AND RESUME

Pay Rate:DOQ

Status:FULL-TIME

Job Code: 090812A

Apply to: Rainbow Casino & Bingo, 949 Cty Trk. G, Nekoosa, WI 54457, (715) 886-3649 - FAX

DEALER

DEPARTMENT OF BUSINESS - RAINBOW CASINO - TABLE GAMES

Closing Date: 8/26/2009

Location: NEKOOSA

Submit: APPLICATION

Pay Rate:\$6.00

Status:FULL-TIME

Job Code: 090812B

Apply to: Ho-Chunk Casino/Bingo/Hotel, S3214 A Hwy 12, Baraboo, WI 53913, (608) 355-4000 - FAX

HOST/HOSTESS CASHIER

DEPARTMENT OF BUSINESS - HO-CHUNK CASINO-FOOD & BEVERAGE

Closing Date: 8/26/2009

Location: BARABOO

Submit: APPLICATION

Pay Rate:\$8.00

Status:PART-TIME

Job Code: 090812C

Apply to: Ho-Chunk Casino/Bingo/Hotel, S3214 A Hwy 12, Baraboo, WI 53913, (608) 355-4000 - FAX

LIFEGUARD

DEPARTMENT OF BUSINESS - HO-CHUNK HOTEL/CONVENTION CENTER

Closing Date: 8/26/2009

Location: BARABOO

Submit: APPLICATION

Pay Rate:\$8.00

Status:PART-TIME

Job Code: 090812D

Apply to: Ho-Chunk Housing And Community Development Agency, P.O. Box 730, Tomah, WI 54660, (608) 374-1251 - FAX

MAINTENANCE WORKER

HO-CHUNK HOUSING AND COMMUNITY DEVELOPMENT AGENCY -

Closing Date: 8/26/2009

Location: TOMAH

Submit: APPLICATION

Pay Rate:\$11.00

Status:FULL-TIME

Job Code: 090812E

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MAINTENANCE WORKER II

DEPARTMENT OF HEALTH AND SOCIAL SERVICES - HEALTH CLINIC - BRF

Closing Date: 8/26/2009

Location: BLACK RIVER FALLS

Submit: APPLICATION

Pay Rate:\$9.00

Status:FULL-TIME

Job Code: 090812F

Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

SECRETARY I

DEPARTMENT OF HEALTH AND SOCIAL SERVICES - TRIBAL AGING UNIT

Closing Date: 8/26/2009

Location: BLACK RIVER FALLS

Submit: APPLICATION

Pay Rate:\$8.00

Status:FULL-TIME

Job Code: 090812G

Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

BUS DRIVER (CDL REQUIRED)

DEPARTMENT OF EDUCATION - EDUCATION HEADSTART

Closing Date: 9/2/2009

Location: NEKOOSA

Submit: APPLICATION

Pay Rate:\$9.52

Status:FULL-TIME

Job Code: 090819A

Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

BUS MONITOR

DEPARTMENT OF EDUCATION - EDUCATION HEADSTART

Closing Date: 9/2/2009

Location: NEKOOSA

Submit: APPLICATION

Pay Rate:\$8.26

Status:QUARTER-TIME

Job Code: 090819B

Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

BUS MONITOR

DEPARTMENT OF EDUCATION - EDUCATION HEADSTART

Closing Date: 9/2/2009

Location: WITTENBERG

Submit: APPLICATION

Pay Rate:\$8.26

Status:QUARTER-TIME

Job Code: 090819C

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CENTER DIRECTOR/LEAD TEACHER

DEPARTMENT OF EDUCATION - EDUCATION HEADSTART

Closing Date: 9/2/2009

Location: NEKOOSA

Submit: APPLICATION AND RESUME

Pay Rate:\$12.17

Status:FULL-TIME

Job Code: 090819D

Apply to: Rainbow Casino & Bingo, 949 Cty Trk. G, Nekoosa, WI 54457, (715) 886-3649 - FAX

COUNTER SERVER/CASHIER

DEPARTMENT OF BUSINESS - RAINBOW-FOOD & BEVERAGE

Closing Date: 9/2/2009

Location: NEKOOSA

Submit: APPLICATION

Pay Rate:\$7.00

Status:FULL-TIME

Job Code: 090819E

Apply to: DeJope Gaming, 4002 Evan Acres Road, Madison, WI 53713, (608) 224-1801 - FAX

DISHWASHER

DEPARTMENT OF BUSINESS - DEJOPE FOOD & BEVERAGE

Closing Date: 9/2/2009

Location: MADISON

Submit: APPLICATION

Pay Rate:\$8.00

Status:FULL-TIME/PART-TIME

Job Code: 090819F

Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

FAMILY AND COMMUNITY PARTNERSHIP COORDINATOR

DEPARTMENT OF EDUCATION - EDUCATION HEADSTART

Closing Date: 9/2/2009

Location: BLACK RIVER FALLS

Submit: APPLICATION AND RESUME

Pay Rate:\$12.17

Status:FULL-TIME

Job Code: 090819G

Apply to: Rainbow Casino & Bingo, 949 Cty Trk. G, Nekoosa, WI 54457, (715) 886-3649 - FAX

LINE COOK

DEPARTMENT OF BUSINESS - RAINBOW-FOOD & BEVERAGE

Closing Date: 9/2/2009

Location: NEKOOSA

Submit: APPLICATION

Pay Rate:\$8.00

Status:FULL-TIME/PART-TIME

Job Code: 090819H

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MAINTENANCE PERSON

Closing Date: 9/2/2009

DEPARTMENT OF BUSINESS - MAJESTIC PINES CASINO-FACILITIES

Location: BLACK RIVER FALLS

Submit: APPLICATION

Pay Rate:\$9.00

Status:FULL-TIME

Job Code: 090819I

Apply to: Ho-Chunk Casino/Bingo/Hotel, S3214 A Hwy 12, Baraboo, WI 53913, (608) 355-4000 - FAX

MARKETING ASSISTANT

Closing Date: 9/2/2009

DEPARTMENT OF BUSINESS - HO-CHUNK CASINO-MARKETING

Location: BARABOO

Submit: APPLICATION AND RESUME

Pay Rate:\$11.00

Status:FULL-TIME

Job Code: 090819J

Apply to: Rainbow Casino & Bingo, 949 Cty Trk. G, Nekoosa, WI 54457, (715) 886-3649 - FAX

MARKETING ASSISTANT

Closing Date: 9/2/2009

DEPARTMENT OF BUSINESS - RAINBOW CASINO-MARKETING

Location: NEKOOSA

Submit: APPLICATION AND RESUME

Pay Rate:\$11.00

Status:FULL-TIME

Job Code: 090819K

Apply to: Ho-Chunk Nation Department of Personnel, P.O. Box 667, Black River Falls, WI 54615, (715) 284-9465 - FAX

MENTAL HEALTH CLINICIAN

Closing Date: Open Until Filled

DEPARTMENT OF HEALTH AND SOCIAL SERVICES - HOUSE OF WELLNESS

Location: BARABOO

Submit: APPLICATION AND RESUME

Pay Rate:\$20.00

Status:FULL-TIME

Job Code: 090819L

Apply to: DeJope Gaming, 4002 Evan Acres Road, Madison, WI 53713, (608) 224-1801 - FAX

PANTRY/PREP COOK

Closing Date: 9/2/2009

DEPARTMENT OF BUSINESS - DEJOPE FOOD & BEVERAGE

Location: MADISON

Submit: APPLICATION

Pay Rate:\$8.00

Status:FULL-TIME

Job Code: 090819M

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PROMOTIONS HOST/HOSTESS

Closing Date: 9/2/2009

DEPARTMENT OF BUSINESS - HO-CHUNK CASINO-MARKETING

Location: BARABOO

Submit: APPLICATION AND RESUME

Pay Rate:\$9.00

Status:FULL-TIME

Job Code: 090819N

Apply to: Ho-Chunk North Casino, N7214 US Hwy 45, PO Box J, Wittenberg, WI 54499, (715) 253-3183

SECURITY SHIFT SUPERVISOR (1ST SHIFT)

Closing Date: 9/2/2009

DEPARTMENT OF BUSINESS - WITTENBERG CASINO-SECURITY

Location: WITTENBERG

Submit: APPLICATION AND RESUME

Pay Rate:\$13.00

Status:FULL-TIME

Job Code: 090819O

Apply to: Ho-Chunk Casino/Bingo/Hotel, S3214 A Hwy 12, Baraboo, WI 53913, (608) 355-4000 - FAX

SLOT REPRESENTATIVE

Closing Date: 9/2/2009

DEPARTMENT OF BUSINESS - HO-CHUNK CASINO - SLOTS

Location: BARABOO

Submit: APPLICATION

Pay Rate:\$10.00

Status:FULL-TIME

Job Code: 090819P

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